



ADDENDUM DATE: April 3, 2019

ADDENDUM #1
to the Request for Proposals #2019-1
for On-Demand Transportation Solution

NOTICE TO ALL POTENTIAL RESPONDENTS

The Request for Proposals (RFP) is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby made part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal.

This document must be signed where indicated below by a person authorized to sign Submissions and Addenda on behalf of your company, and returned with your Request for Proposals (RFP) submission. Failure to do so may result in rejection of your Submission.

INSTRUCTIONS TO PROPOSERS

4. General Instructions to Proposers

- F. **Pre-Proposal Conference:** A Pre-Proposal Conference will be held by NTD on **Thursday, April 4, 2019 at 11:00 a.m.**, in the NTD Conference Room, 275 Wilson Avenue, Norwalk, CT 06854. The purpose of the conference is to discuss the requirements of this solicitation, review the technical requirements of the scope of services, and to respond to questions regarding the RFP. Attendance is highly recommended but is not mandatory.

ADD:

For proposers who will not be able to attend the pre-proposal meeting in person, the following conference call number and access code has been established:

Participant Instructions

1. Call Dial-in Number: (712) 775-7270
2. Enter Access Code: 350019.

QUESTIONS RECEIVED

Whether companies from Outside USA can apply for this? (like, from India or Canada)

NTD RESPONSE

Federal regulations prohibit geographical preferences in making contractor selections except for A&E contracts. However, the proposal evaluation criteria will evaluate responsiveness of each proposer. Norwalk Transit District will not pay for travel expenses. All prices quoted shall include travel expenses. Agencies are strongly recommended to have a local presence as the only feasible way to efficiently accomplish the work within the time and dollars allotted.

Whether we need to come over there for meetings?	Agencies are strongly recommended to have a local presence as the only feasible way to efficiently accomplish the work within the time and dollars allotted.								
Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)	Agencies are strongly recommended to have a local presence as the only feasible way to efficiently accomplish the work within the time and dollars allotted.								
Can we submit the proposals via email.	Proposals submitted via email will not be accepted.								
To allow enough time to assemble a thoughtful and comprehensive proposal, we respectfully request a 2-week extension of the submission deadline to 05/03/2019.	<p>Norwalk Transit District will allow an extension of the submission deadline to April 30, 2019, at 3:00 p.m. EST.</p> <p>CHANGE: Instructions to Proposers 4. General Instructions to Proposers D. Submittal Deadline: Proposals due date has been changed from April 19, at 3:00 p.m., E.S.T. to <u>April 30, 2019, at 3:00 p.m. EST.</u></p> <p>N. RFP Timelines:</p> <table> <tr> <td>Proposal Due</td> <td>Tuesday, April 30, 2019, 3:00 p.m. EST</td> </tr> <tr> <td>Intent to Award</td> <td>Wednesday, May 15, 2019.</td> </tr> <tr> <td>Protest Period Ends</td> <td>Wednesday, May 22, 2019</td> </tr> <tr> <td>Contract Award</td> <td>May, 2019</td> </tr> </table>	Proposal Due	Tuesday, April 30, 2019, 3:00 p.m. EST	Intent to Award	Wednesday, May 15, 2019.	Protest Period Ends	Wednesday, May 22, 2019	Contract Award	May, 2019
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END OF ADDENDUM

Proposer acknowledges receipt of Addendum #1 to the Request for Proposals #2019-1 for On-Demand Transportation Solutions and must sign and return this page with their Proposal.

Proposer: _____

Authorized Signature: _____ Date: _____

Typed Name: _____ Title: _____