

**TAXICAB RULES
AND REGULATIONS OF THE
BOARD OF TAXICAB COMMISSIONERS
City Of Los Angeles**

Established By Board Order No. 471

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Department of Transportation
Taxicab Regulation Division

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Board Order No. 051 - 12/08/06
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Board Order No. 061 - 09/25/10
Board Order No. 062 - 01/22/11
Board Order No. 064 - 07/23/11
Board Order No. 066 – 05/25/12
Board Order No. 067 – 09/22/12
Board Order No. 068 – 12/20/12
Board Order No. 069 – 12/20/12
Board Order No. 070 – 03/31/13
Board Order No. 072 – 04/28/14
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Department of Transportation
Taxicab Regulation Division

TAXICAB RULES AND REGULATIONS
 OF THE
 BOARD OF TAXICAB COMMISSIONERS
 CITY OF LOS ANGELES

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**BOARD ORDER NO. 471
CITY OF LOS ANGELES
BOARD OF TAXICAB COMMISSIONERS
TAXICAB RULES AND REGULATIONS**

SCOPE AND INTENT

These rules and regulations adopted by the Board of Taxicab Commissioners shall be followed by all companies, cooperatives, associations, vehicle permittees and drivers providing taxicab service in the City of Los Angeles.

These rules are not intended to be duplicative. Citations may be written for more than one similar rule violation. However only one penalty will be levied as appropriate.

SECTION 100. DEFINITIONS

101. ASSOCIATION, CO-OPERATIVE or MEMBERSHIP means a Board authorized independent taxicab enterprise or organization owned and operated by its Members for the financial benefit of its Members. Each authorized taxicab fleet slot correlates to a share and/or ownership in the Membership.
102. LAX Contractor means Taxicab Supervision and Management Contractor at LAWA/LAX..
103. BOARD means the Board of Taxicab Commissioners of the City of Los Angeles.
104. BRIBE as used herein signifies anything of value or advantage, present or prospective, or any promise or understanding to give anything of value or advantage, asked, given or accepted with a corrupt intent to unlawfully influence the person to whom it is given in his or her action in any public or official capacity.
105. CANCELLATION means a permanent annulment of an existing permit, which cannot subsequently be renewed, replaced or reinstated.
106. CITY means the City of Los Angeles.
107. DEPARTMENT or DOT means the Department of Transportation of the City of Los Angeles.
108. LAWA means Los Angeles World Airports as previously denoted as Department of Airports (DOA) of the City of Los Angeles.
109. DRIVER/MANAGER means an individual person who is a member of the Grantee who drives, controls and manages taxicabs in Grantee as provided for in the franchise ordinance.
110. GRANTEE or FRANCHISEE means the person or Subchapter S corporation, co-operative, association or membership organization, or company or corporation to which a Taxicab Vehicle Permit, Operating Permit, or Franchise, respectively, has been granted.
111. IMMEDIATE OUT OF SERVICE (IOS) means the placement of a taxicab in a status such that no person shall operate the taxicab after notice by a Department Investigator or LAWA police officer that the taxicab is in an unsafe condition or is not equipped as required by these rules, except as may be necessary to return the taxicab to the residence or place of business of the owner or driver or to a garage, until the taxicab and its equipment have been made to conform with the requirements of these rules.

112. INVESTOR/SHAREHOLDER means an individual person or Subchapter S corporation who is a member of the Grantee but does not manage or control taxicabs in Grantee.
113. LAAC means the Los Angeles Administrative Code.
114. LAMC means the Los Angeles Municipal Code.
115. LEASE DRIVER means a person who is an independent contractor possessing a valid City Driver Permit who drives a taxicab in Grantee pursuant to an approved lease agreement with the Taxicab Operator or Vehicle Permittee.
116. LAX means Los Angeles International Airport and, for the purpose of taxicab regulation, shall include all of the upper and lower roadways of World Way and all areas and facilities adjacent thereto, the taxicab holding lot and West Imperial Terminal.
117. ON DUTY means the time between the start and end of a work shift and documented by the Taxicab Operator dispatch for each driver.
118. OPERATE means to be in control of a taxicab which is transporting a passenger or is available for receiving passengers.
119. ORDER AND DISPATCH RECORDS mean original documents prepared by hand and machine time stamped at the time the document is completed or computer generated documents showing the time, date and specific information about telephone or equivalent communication orders for service, and the assignment of orders to drivers.
120. PENALTY POINTS mean a method of assigning points to a Taxicab Operator as a result of violations of rules established by the Board or violations of any provisions of an Operating Permit, Franchise, LAMC, LAAC or California Vehicle Code.
121. REVOCATION means a permanent removal of the privileges granted to the holder of an existing Permit, which cannot subsequently be renewed, replaced or reinstated.
122. STANDBY means a time period during which a taxicab driver waits for a passenger, at the passenger's request and with the taximeter activated, until the passenger returns or until the taxicab is dismissed.
123. SUBCHAPTER S CORPORATION means a Subchapter S corporation, as defined in the United States Internal Revenue Code Section 1361, except that greater than 50% of stock in the Subchapter S corporation shall be held by a single individual who owns one or more taxicabs and/or shares in Grantee and is known as the primary agent for the Subchapter S corporation. Additional stockholders may be allowed as part of the Subchapter S corporation provided they are immediate family members (parent, child, grandchild) of the primary agent and have been "gifted" stock in the corporation by the primary agent as allowed in IRS tax law. The individual named as the primary agent of the Subchapter S corporation must remain the same and retain a majority of the stock (greater than 50%). Spouses are considered as a single shareholder.
124. SUSPENSION means a temporary removal of the privileges granted to a Permittee.
125. TAXICAB DRIVER or driver means any person possessing a valid City Driver Permit driving and in immediate possession of a taxicab for the purpose of providing a taxicab transportation service. The individual may be an employee of a Taxicab Operator, a lease driver, or a member of Grantee.

126. TAXICAB OPERATOR means every person, company, corporation, association, co-operative or any other organizational structure approved by the Board and City Council to hold a franchise or operating permit to provide taxicab service in the City. Taxicab Operator includes directors, officers, members, management and administrative personnel. A Taxicab Operator may be the bearer or Grantee of more than one franchise.
127. TAXICAB POOL means the fleet of taxicabs that is managed and controlled completely by Grantee and not by a member of Grantee.
128. TAXICAB STAND means an area on private property (such as hotels, LAX, Union Station, etc.) designated by the owner for parking taxicabs while waiting for passengers.
129. TAXICAB ZONE means a curb parking area on a public street designated and posted by the Department as provided for in LAMC 80.66.1 for the standing or parking of taxicabs while awaiting employment.
130. TIME MACHINE means an automatic clock device which accurately prints date and time on a document.
131. VEHICLE CODE means the California Vehicle Code (CVC) in its latest revision.
132. VEHICLE PERMITTEE means an individual person or Subchapter S corporation who has been granted a Taxicab Vehicle Permit in accordance with Section 71.02(b) of the LAMC or in accordance with provisions of a franchise or operating permit ordinance.
133. WAYBILL means an original document on a form approved by the Department which is printed with an identifying sequential number, the current year and the organization's name and designed to be completed by a driver.
134. MEMBER means an individual person or Subchapter S corporation who owns one or more taxicabs and/or shares in Grantee. Only those individuals applying for Investor/Shareholder membership status may apply as a Subchapter S corporation.
135. TAXICAB VEHICLE PERMIT means a non-transferable authorization to drive or operate a vehicle in a City authorized taxicab transportation service in order to pick up or attempt to pick up passengers within the City limits of the City of Los Angeles, whether as owner, lesser, lessee or otherwise.

SECTION 200. GENERAL RULES AND REGULATIONS

201. Each taxicab operator and its management, employees, lease drivers, each vehicle permittee, each driver, and each member's lease drivers and employees are individually and jointly responsible for complying with all rules and regulations of the Board; all sections of the LAMC, the Los Angeles Administrative Code and other ordinances of the City; any rule or regulation of the Department of Airports; and any section of a State Statute or Administrative Code relating to the operation of a taxicab or a vehicle for hire. Through adjudication, only one taxicab rule shall be applied for a specific infraction when Rule 201 is cited in addition to another taxicab rule for the same offense.
 - a. Driver and/or Vehicle Permittee violation: [3:\$:X:3:X]
 - b. Taxicab Operator: [X:X:X:3:X]
202. Rule deleted with May, 1999 Revisions.
203. Rule deleted with August, 1991 Revisions.
204. Each taxicab operator shall maintain and supply to the Department, within the first week of each month, a current list of all taxicab drivers, including members, employees and/or lessees that may be drivers, and any changes in addresses that may have occurred since the last report. [X:X:X:3:X]
205. Each taxicab operator shall notify the Department verbally by the end of the next business day of the termination of any driver by the taxicab operator and the cause for such action, and also by written communication to be received by the Department no later than 7 calendar days after the termination action. [X:X:X:3:X]
206. Each taxicab operator shall be responsible for reimbursing overcharges to its customers. [X:X:X:7:X]
207. Each taxicab operator shall submit to the Department and maintain on file evidence of valid liability insurance for all of its taxicabs in service and evidence of valid comprehensive general liability insurance for its premises and contractors in a form acceptable to the Department, the City Risk Manager, and the City Attorney. [X:X:IOS:10:X]
208. Each taxicab operator shall promptly investigate and keep on file a record of any circumstances in which Rules 754 and 760 require a driver to report an incident to the supervisor on duty, and such records shall be available to the Department upon request. [X:X:X:7:X]
209. Rule deleted with May, 1999 Revisions.
210. Subject to rights of appeal as provided in Section 900 herein, each taxicab operator shall pay all monetary penalties assessed within the time period stated in Rule 918.
211. Rule deleted with August, 1991 Revisions.
212. Each taxicab operator shall maintain a driver appearance standard, approved by the Board, which will apply to all taxicab drivers operating within the City of Los Angeles, consisting of black dress pants (no jeans of any type), white dress shirt or polo type shirt (polo shirt must be embroidered with company name and/or logo), tie acceptable but not required, and black shoes with socks, with black skirts allowed for female drivers. [X:X:X:1:X]

213. A taxicab operator or its employees/order takers/dispatchers shall not ask a customer requesting taxicab service his/her destination nor if payment will be by transportation coupons, vouchers, stamps, etc. issued by the City or its agents, unless guidelines for such "destination and payment" questions have been submitted and approved by the Department. [X:X:X:3:X]
214. Each taxicab operator shall distribute and/or make available to all passengers and customers cards, flyers, pamphlets, or other information as determined by the Board and made available in sufficient quantities to the taxicab operator by the Department. Such information may include, but is not limited to, passenger surveys and complaint procedures. [X:X:X:3:X]
215. A vehicle permittee may own a limited interest in another taxicab operator within the City subject to the approval of the Board and the individual organizations. An individual member shall not be authorized to hold the position of officer or Board of Director within two or more franchised organizations at the same time unless the organizations are considered as part of the same corporate entity. [X:X:X:3:X]
216. Rule deleted with August, 1991 Revisions.
217. A taxicab operator shall return any confiscated invalid City Driver Permit to the Department. [X:X:X:1:X]
218. A taxicab operator shall not give, offer or receive a bribe with the intent to affect an action which could be contrary to the rules and regulations of the Board, LAWA, LAX Contractor, the Los Angeles Municipal Code, the terms of a franchise or operating permit, or State law, or with the intent, or purpose, of having an agent or employee of the City not perform his or her duties relating to the regulation of taxicabs. Specifically, a taxicab operator shall not engage in such activity with any Department, LAWA or LAX Contractor personnel, drivers or any other person in the position to influence the operation of its taxicab. [X:X:X:10:X]
219. Each taxicab operator shall conduct itself in a professional manner and resolve all disputes with other taxicab operators, the business community, those in charge of taxi stands on private property, and the general public with a goal of maintaining a favorable public image for the taxicab industry. [X:X:X:5:X]
220. Each taxicab operator shall enroll all permitted drivers in the Department of Motor Vehicles Pull Notice Program and shall review such records for all drivers for compliance with company and City requirements at least annually and as additional updates are received. An operator shall file such records, by driver, in a central location and shall notify the Department by the end of the next business day if a driver's record or ability to operate a taxicab fails to meet the requirements contained in Rule 603-604, 607-613 and 654-656. See Rule 792. [X:X:X:10:X]
221. Each taxicab operator shall submit to the Department an updated Management/Business Plan by April 20th and a financial statement by May 31st of each year (or the next City business day if the date falls on a weekend or holiday). The Department shall provide the plan categories to be addressed, including an annual financial statement (for the previous calendar year) as prepared by a certified public accountant. Each taxicab operator shall also submit updated information for any portion or section of the plan as the Department, on behalf of the Board, deems necessary. Late or non-submission of the Management/Business Plan or financial statement shall be cause for a late penalty and may also lead to further disciplinary action by the Board. [X:X:X:10:X]

222. A taxicab operator shall submit any change in its Board of Directors, officers or management personnel to the Department, in writing, within five business days of the change. Management personnel changes are subject to Board approval. [X:X:X:5:X]
223. Each taxicab operator shall be responsible for verifying enrollment of its permitted drivers in a controlled substance and alcohol testing program with pre-permitting, annual and random test requirements. The operator shall 1) contract with a certified program administrator; 2) provide substance abuse training to supervisory personnel; 3) withdraw sponsorship for any driver who has failed to maintain enrollment in the program; 4) provide company policy and educational materials to all drivers and employees; 5) maintain test results and statements of receipt of policy and educational materials on file, by driver; and 6) immediately notify the Department of any “positive” test result (including failure to test) and return of the driver permit with a driver status statement (sponsorship withdrawn or driver on temporary suspension). [X:X:X:3:X].

SECTION 300. ADVERTISING, RECEIVING, DISPATCHING AND RESPONDING TO ORDERS FOR TAXICAB SERVICE

301. Rule deleted with August, 1991 Revisions.
302. Rule deleted with August, 1991 Revisions.
303. Each taxicab operator shall tell the caller the probable time of delay if service is not expected to be available within 15 minutes. [X:X:X:1:X]
304. Rule deleted with August, 1991 Revisions.
305. Each taxicab operator shall maintain the ability to provide DOT upon request the following order and dispatch record information for each service request: [X:X:X:3:X]
- a. Taxicab Operator responding;
 - b. Location of pickup request;
 - c. Identification of order taker;
 - d. Date and time order placed, printed with time machine and/or computer dispatch system;
 - e. Time delay quoted if any;
 - f. Identification of taxicab dispatched (the operator must also, through a separate record, be able to identify the name of the driver for the taxicab); and
 - g. Time of dispatch, printed with time machine and/or computer dispatch system.
306. Each taxicab operator shall retain and produce all vehicle GPS location data for a minimum one-year period and order and dispatch records for a minimum 90-day period. All data and records shall be securely stored and made readily available to DOT and authorized law enforcement agencies. GPS data shall be stored on disk or computer and include vehicle position records separated by date and time that include identification of cab, driver (if logged into system) and vehicle location coordinates. Any such GPS or dispatch information reviewed or collected by the City or its agents shall remain confidential unless a portion of such information is required to be made an official record as part of a City investigation, legal action or court case. [X:X:X:3:X]
307. Each taxicab operator may pick up outside its primary service area only on a telephone or equivalent communication order except as may be authorized by the Board after a public hearing, and then only under the conditions specified by the Board by motion. Each taxicab operator may refer any telephone or equivalent communication order for service outside its primary service area to another taxicab operator in whose service area the request for service originated except as may be authorized by the Board after a public hearing, and then only under the conditions specified by the Board by motion. [X:X:X:7:X]
308. Each taxicab operator shall require order takers and dispatchers to identify themselves and the company name to callers. [X:X:X:3:X]
309. Each taxicab operator shall maintain the authorized use of a Federal Communication Commission assigned radio frequency and a base station radio capable of two-way communication, on the assigned frequency(s), with its mobile units at any location in its service area or within the City. Grantees operating within the same areas of the City must use separate frequencies within those same areas. [X:X:X:7:X]

310. Rules pertaining to advertisement and solicitation of service with penalty points assessed on a daily basis:
- a. In no event shall any taxicab operator maintain a telephone line nor advertise a telephone number with an area code or prefix designed to encourage calls from outside the primary service area, nor advertise or solicit outside its service area with the intent to obtain business except as may be authorized by the Board after a public hearing, and then only under the conditions specified by the Board by motion. [X:X:X:10-R:X]
 - b. In no event shall any taxicab operator place any advertisement into a telephone directory that covers any portion of the City of Los Angeles, until such advertisement has been submitted to the Department for review and approval. The Department shall respond in writing within five working days. [X:X:X:10-R:X]
 - c. If an operator is authorized by the Board to advertise in a telephone directory covering a portion of the City of Los Angeles, and that directory does not include any portion of the operator's primary franchised service area, the operator shall not be allowed to display any picture of the City of Los Angeles, nor a City of Los Angeles decal or logo, nor display a telephone number by which the company can be reached using any other area code other than those covered in said directory, nor make any reference to the City of Los Angeles or any of its parts in the advertisement. [X:X:X:10-R:X]
 - d. In no event shall any taxicab operator advertise or list a telephone number serving said operator which purports to be or is used as a telephone number of another taxicab company, real or fictitious, or other types of vehicles for hire. [X:X:X:10-R:X]
 - e. In no event shall an operator commingle within the same telephone book display advertisement which covers any portion of the City of Los Angeles any reference to said operator with that of any unauthorized taxicab company or operator of vehicles for hire. [X:X:X:10-R:X]
 - f. Any telephone line used or listed by a franchised taxicab operator that is determined by the Department to be in violation of any part of this Rule, shall be subject to cancellation, with ten (10) penalty points assessed to the company for each day after the effective notification date until the number is disconnected.
311. Rule deleted with May, 1999 Revisions.
312. Each taxicab operator shall record the time its taxicabs and its drivers begin and end operation each day (while "on duty"). [X:X:X:3:X]
313. Each taxicab operator shall maintain records of the identification of the driver of each taxicab at all times. [X:X:X:3:X]
314. Each taxicab operator shall verify that each driver possesses a valid driver permit. See Rules 705 and 706. [X:X:X:7:X]
315. Each taxicab operator shall collect original waybills (no photocopies) from all its drivers. [X:X:X:7:X]
316. Each taxicab operator shall collect and file all waybills no later than 14 calendar days after the date on waybill. [X:X:X:7:X]
317. Each taxicab operator shall retain and produce any waybill less than one year old for review upon request by the Department or authorized law enforcement agency. [X:X:X:7:X]
318. Each taxicab operator shall file waybills by the day of each month or by taxicab number. [X:X:X:3:X]

- 319. Rule deleted with May, 1999 Revisions.
- 320. Each taxicab operator shall supply its drivers with a preprinted serialized waybill for each shift worked. [X:X:X:3:X]
- 321. Each taxicab operator shall submit to DOT a sample waybill for approval of form and entry requirements and shall not supply any waybill to a driver(s) in a format which has not been approved by DOT.
 - a. Failure to submit sample waybill to DOT for approval. [X:X:X:3:X]
 - b. Submission of unapproved waybill to driver(s). [X:X:X:3:X]
- 322. Rule deleted with May, 1999 Revisions.
- 323. Rule deleted with May, 1999 Revisions.
- 324. Rule deleted with December, 1995 revisions.

SECTION 400. TAXICAB VEHICLES AND EQUIPMENT

Preamble: Department Assessment of Penalty Points and Vehicle Return to Service: For vehicle infractions cited in Section 400 requiring an Immediate Out of Service (IOS), the taxicab operator may correct the violation and have the vehicle inspected and returned to service prior to the deadline established by the Department in the hearing notice. Such correction of vehicle deficiency shall not preclude the Department from assessing penalty points against the taxicab operator nor shall it preclude the taxicab operator from attending the hearing or appealing the Department's assessment of the violation to the Board as described in Section 900 of these rules.

401. Each taxicab operator or vehicle permittee shall not request inspection or the decaling of any make or model of vehicle until the Department has approved the make and model for use as a taxicab, and has approved the removal from service and decommissioning of any existing vehicle in a taxicab slot per item f below. At a minimum, vehicles proposed for use as taxicabs must meet the following requirements:
- a. The vehicle must be a sedan, station wagon, minivan, sport utility vehicle, special purpose vehicle, wheelchair accessible vehicle or full size van designed to carry not more than eight (8) persons excluding the driver.
 - b. Sedans: If the vehicle is a compact sedan, it must be included as an authorized vehicle in the "Green Taxi" vehicle list. If the vehicle is not a compact sedan, it must be classified as a midsize car or larger (110 or more cubic feet of passenger and luggage volume) in the United States Department of Energy's Gas Mileage or Fuel Economy Guide. Any sedan other than a Ford Crown Victoria or Mercury Grand Marquis must have a minimum Ultra-Low Emission Vehicle (ULEV) rating as approved by the California Air Resources Board (CARB) when inserted into taxicab service in 2011 or later.
 - c. Wagons: If the vehicle is a station wagon it must be classified as a midsize station wagon or larger (130 or more cubic feet of passenger and luggage volume) in the United States Department of Energy's Gas Mileage or Fuel Economy Guide. Any station wagon must have a minimum ULEV rating as approved by CARB when inserted into taxicab service in 2011 or later.
 - d. Wheelchair Accessible Vehicles: If the vehicle is wheelchair accessible it must meet all Americans with Disabilities Act of 1990 requirements including the floor area, interior height clearance, door entrance clearance and ramp or lift design specifications. Only vehicles with side-entry loading configuration will be authorized as wheelchair accessible when adding or replacing taxicabs. All required wheelchair/passenger securement straps shall be maintained in the taxicab at all times, in good working order, with permanent markings indicating the taxicab designation/number.
 - e. Minivans, Sport Utility Vehicles, Special Purpose Vehicles and Full Size Vans: If the vehicle is a minivan, sport utility vehicle, special purpose vehicle, or full size van, it must be certified to Ultra-Low Emission Vehicle (ULEV) standard or cleaner as approved by the California Air Resources Board (CARB) when inserted into taxicab service in 2011 or later.
 - f. Removal from service and decommissioning – taxicab operator shall present a written request to remove taxicab from service including a statement that vehicle has been officially decommissioned. Vehicle decals shall be included in the request along with pictures of the decommissioned vehicle with exterior (sides, front and rear) and interior views. Decommissioning shall include the removal of all interior and exterior taxicab equipment (mobile data terminal, taximeter, safety equipment and top light), signage, advertisements, and the painting-over of all exterior identifying signs, numbers and markings. The Department may approve alternative decommissioning requirements on a case-by-case basis.

For Rules 402 through 407, each taxicab operator or vehicle permittee shall equip each taxicab with:

402. A State approved taximeter, currently certified for the specific vehicle in which it is installed and with unbroken State inspection seals affixed. All replacement meters shall be certified by a State sealer, registered with the Los Angeles County Department of Weights and Measures, and inspected by the Department within seven calendar days after the vehicle is placed into service with a new or replacement meter. [X:X:IOS:7:X]
403. A top light. [X:X:IOS:3:X]
404. A radio transmitter and receiver in good working order capable of two-way communication with a dispatcher anywhere in the service area over the taxicab operator's assigned frequency. [X:X:IOS:3:X]
405. An approved rate card plainly visible to all passengers in the front and back seats of the vehicle. [X:X:IOS:3:X]
406. An approved card displaying certain of the Board's taxicab rules as determined by the Department. [X:X:IOS:3:X]
407. An approved safety shield or security camera system. EXCEPTIONS: Only a security camera system shall be used in wheelchair-accessible vehicles and the Board may grant specific vehicle exemptions after a public hearing. All safety shield and security camera installations and systems must be approved by the Department and be maintained in working order. Any vehicle equipped with a security camera shall display signage visible on the exterior and interior of vehicle, as approved by the Department, indicating vehicle is equipped with security camera and occupants will be photographed. [X:X:IOS:3:X]
408. Each taxicab operator or vehicle permittee shall not equip a taxicab with an unauthorized device capable of receiving from or communicating with a dispatch system other than their own Grantee. [X:X:IOS:7:X]
409. Each taxicab operator and vehicle permittee shall post signs inside and outside each taxicab to notify persons that the driver carries only \$5 in change on his person. [X:X:X:1:X]
410. The interior "Only \$5 Change" sign shall be legible to all passengers in the front and rear seats of the vehicle and shall be included in the rate card as required in Rule 405. [X:X:X:1:X]
411. The exterior "Only \$5 Change" signs shall be on both sides of the taxicab and legible from a distance of ten feet. [X:X:X:1:X]
412. Each taxicab operator shall use signs "All passengers ride for the price of one" displayed on all taxicabs in its fleet. [X:X:X:3:X]
413. The "All passengers ride for the price of one" signs shall be displayed near all the "Only \$5 Change" signs. The interior sign shall be legible to all passengers in the front and rear seats of the vehicle and shall be included in the rate card as required in Rule 405. The exterior signs shall be on both sides of the taxicab and legible from a distance of ten feet. [X:X:X:3:X]

414. Each taxicab operator and its vehicle permittees may post an optional "Leased to Driver" sign inside the taxicab provided that it does not obstruct the driver's vision and the sign is placed near the driver permit card holder and is no larger than 3 1/2 inches by 5 1/2 inches, with lettering no larger than 3/4 inches by 4 1/2 inches. Such sign is inappropriate when the taxicab is driven by the vehicle permittee. [X:X:X:1:X]
415. Each taxicab operator and vehicle permittee may display commercial advertising in or on the taxicab, which does not violate statutes involving unlawful or obscene matter, nor be detrimental to the public welfare (misleading or discriminatory) as follows: [X:X:X:1:X]
- a. Window Advertising - Sedans Only
 - On the inside only of the rear-most window
 - Using material acceptable to the Department
 - A rear view mirror must be mounted on both the left and right side of taxicab.
 - b. Window Advertising - Station Wagon or Van Only
 - On the driver's side, fixed side window only, provided that all other requirements of Rule 415 (a) above are met.
 - On the inside only of the rear-most window, provided that all other requirements of Rule 415 (a) above are met.
 - c. Roof or Trunk - Mounted Advertising
 - Shall meet all requirements of CVC25400
 - Shall be approved by and inspected by the Department to assure proper mounting.
 - d. Hubcap Advertising
 - Vendor equipment shall be approved and inspected by the Department to assure proper mounting.
 - All such hubcaps on a single taxicab shall have the same or similar advertisement design or theme.
416. Each taxicab operator and vehicle permittee shall maintain equipment which will extinguish lights on the right side of each taxicab front and rear to signal when a robbery is in progress or when a felon suspect is in the taxicab. [X:X:IOS:7:X]
417. Each taxicab operator and vehicle permittee shall maintain a device installed in each taxicab which will permit the opening of the trunk lid from the inside of the trunk. [X:X:IOS:7:X]
418. Each taxicab operator and vehicle permittee shall maintain in a conspicuous place in each taxicab a permanently affixed driver permit card holder. [X:X:IOS:3:X]
419. Each taxicab operator and vehicle permittee shall display in the driver permit card holder, when not containing the driver permit card, a statement in clear view of the passengers which states: [X:X:IOS:3:X]

NOTICE
 DRIVER PERMIT CARD
 Required to be displayed in this location at all times
 By Order: Board of Taxicab Commissioners
 City of Los Angeles

420. Each taxicab operator and vehicle permittee shall maintain the taximeter in good working condition at all times. [X:X:IOS:7:X]
421. Each taxicab operator and vehicle permittee shall maintain the official City identifying decal on both sides of a taxicab. [X:X:IOS:7:X]

422. Each taxicab operator and vehicle permittee shall maintain the Department approved vehicle color scheme along with the taxicab operator's name and telephone number on both sides of a taxicab. Inner door jamb paint coloring shall match the adjoining color scheme on the exterior of each door when first placed into service as a taxicab. Taxicabs already in service that do not satisfy the door jamb paint requirement will not be cited. [X:X:IOS:3:X]
423. Each taxicab operator and vehicle permittee shall maintain the taxicab fleet vehicle number on both sides and the rear of the taxicab in positions and sizes which are legible as approved by the Department. [X:X:IOS:3:X]
424. Each taxicab operator or vehicle permittee shall not remove and reinstall any decal on the same or another vehicle. [X:X:X:7:X]
425. Each taxicab operator or vehicle permittee shall not alter a decal. Decals which are worn by time and/or the elements shall be replaced as directed by the Department. [X:X:IOS:7:X]
426. Each taxicab operator or vehicle permittee shall notify the Department immediately of the removal or destruction, by other than the Department personnel, of any decal issued to the taxicab operator. [X:X:X:3:X]

Subject to right of appeal as provided in Section 900 herein, for Rules 427 through 432, each taxicab operator and vehicle permittee shall, upon request, take the taxicab immediately out of service and make the taxicab immediately available to the Department and the Department shall remove the City decals when:

427. The vehicle is found to be in unsafe operating condition. [X:X:IOS:3-7:X]
428. The vehicle is found to be operating without City approved insurance. [X:X:IOS:7:X]
429. The taximeter is found to contain a rate other than authorized. The meter shall have installed only the approved rates and extra charges. All mechanisms, devices and/or electronic programs attached, installed or used in connection with the meter shall not facilitate the perpetration of fraud. No schedule of rates contained in the taximeter may be higher than those authorized for the City of Los Angeles unless authorized by the Board of Taxicab Commissioners. [X:X:IOS:7:X]
430. A citation was issued for vehicle or equipment defects with due notice given to correct the deficiency but no correction was made within the time allotted and the taxicab is still in service. [X:X:IOS:7:X]
431. The taxicab is operating without a valid permit or the Board has authorized the removal of the City decals. [X:X:IOS:7:X]
432. The vehicle has not passed annual inspection by an approved mechanic or garage as required by Rule 447. [X:X:IOS:X:X]

For Rules 433 through 439, each taxicab operator and vehicle permittee shall maintain every taxicab free from:

433. Unsightly dirt, grime and stains inside and out including trunk. [X:X:X:1:X]
434. Cracked or broken windows, headlights, taillights and interior lights. [X:X:IOS:3-7:X]

435. Missing or broken door locks and handles and window cranks. [X:X:IOS:3-7:X]
436. Torn floor covering, head liner or upholstery. [X:X:IOS:3:X]
437. Unusual or unsightly paint defacement and body dents. [X:X:IOS:3:X]
438. Projections of sheet metal or other materials inside or outside the taxicab that might cause injury or tear clothing. [X:X:IOS:7:X]
439. Unauthorized signs or markings, such as bumper stickers. [X:X:X:3:X]
440. Each taxicab operator and vehicle permittee shall maintain a hubcap on each wheel which is in good condition and of a similar design. [X:X:X:1:X]
441. Each taxicab operator and vehicle permittee shall maintain in every taxicab a sufficient number of seat belts, properly bolted in place, at least three sets in the rear seat and two sets in the front seat, to accommodate each passenger and the driver. [X:X:IOS:7:X]
442. Each taxicab operator, vehicle permittee, and driver shall maintain all seat belts, clearly visible and easily usable by the passengers. [X:X:X:3:X]
443. Each taxicab operator and vehicle permittee shall make a taxicab available upon reasonable notice by authorized Department personnel to inspect at any time the taxicab is in service. [X:X:X:3:X]
444. All vehicles shall be inspected by the Department on a yearly basis. Each taxicab operator shall assure that after reasonable notice to operator all appointments for annual vehicle inspections with the Department are kept. Cancellations by either party shall be upon a minimum of one business days notice, unless circumstances prevent otherwise. [X:X:IOS:10:X]
445. Each taxicab operator shall allow authorized Department personnel to utilize the taxicab radio for communication with the taxicab operator's dispatcher for purposes of emergencies or inspection. [X:X:X:3:X]
446. Each vehicle which is cited for violation under a Taxicab Rule herein which stipulates "IOS" - Immediate Out of Service - shall not be operated except as provided in Rule 111. The violation shall be corrected and the vehicle inspected and cleared by a City Investigator/Officer (see Rule 780) before the end of the next City business day following the correction of the violation. A Department of Airports Police Officer may clear violation(s) and place vehicle back into service as a taxicab as long as the appropriate paperwork is forwarded to the Transportation Department. [3:X:IOS:3:X]
447. No taxicab shall be in excess of five years of age except that the vehicles placed into taxicab service prior to January 1, 2011, and any Level 2 rated Green Taxi may be used in taxicab service for four additional one-year periods (to the 9th anniversary date of the model year) provided the vehicle is inspected either six months prior to or after the end of the fifth, sixth, seventh and eighth years by a mechanic or garage approved by the Department and not affiliated with the taxicab operator. A wheelchair accessible vehicle, a Compressed Natural Gas fueled vehicle placed into taxicab service prior to 2011, **a large capacity vehicle maintaining passenger seating capacity of six or more**, or a Level 3 or Level 4 rated Green Taxi may be used in taxicab service for one further year (to the 10th anniversary date of the model year) provided the vehicle is inspected either six months prior to or after the end of the ninth year. Any other taxicab placed into taxicab service in calendar year 2011, or later, may be used in taxicab service to the 8th anniversary date of the model year provided the vehicle is inspected either six months

prior to or after the end of the fifth, sixth and seventh year. The vehicle must pass the inspection which shall be based upon standards established by the Department. The Department shall establish the standards and the qualifications for the mechanic or garage. The inspection and smog certification due date shall be the same as the California Department of Motor Vehicles registration date (month and day). Inspection and smog certification information dated up to ninety days prior to the due date shall be accepted. [X:X:IOS:3:X]

448. Vehicles shall not be older than four years of age when placed into service as a taxicab. EXCEPTION: Level 4 rated Green Taxi Vehicles shall not be older than five years of age when placed into service as a taxicab and Wheelchair Accessible vehicles shall not be older than six years of age when placed into service as a taxicab. Any vehicle greater than four years of age when placed into active service, as authorized by this rule, shall be inspected by a mechanic or garage approved by the Department and not affiliated with the taxicab operator prior to being placed into service. [X:X:IOS:1:X]
449. Vehicle age shall be calculated as if the vehicle was purchased on December 31 of its model year.
450. Rule deleted with March, 1999 Revisions.
451. The taxicab operator shall have in place and continuously keep up to date all inspection, preventative maintenance and maintenance repair records for each taxicab, filed by taxicab, and make these records available to the Department for review upon request. [X:X:IOS:1:X]
452. Rule deleted with May, 1999 Revisions.
453. Each taxicab shall carry, and have available at all times, each of the following:
- a. A list of out-of-city surcharges as required by the Rate Ordinance in effect. [X:X:IOS:1:X]
 - b. Proof of vehicle insurance or financial responsibility. [X:X:IOS:1:X]
454. Each taxicab operator shall assure that at all times the lights, brakes, tires, steering, and seatbelts are working properly, that the air conditioning, heating and defrosting systems are maintained and in good working order, that the robbery light switch is in the proper position and in working order, and that evidence of financial responsibility is carried in the vehicle. [X:X:IOS:1:X]
455. Each taxicab operator and vehicle permittee shall post the name of company and cab number in raised characters and Grade 2 Braille on a permanent sign inside the rear seating area of the taxicab. The following specifications shall be followed. [X:X:X:1:X]
Text: The raised characters and Braille translation shall consist of the name of the taxicab company alone (without such terms as “Cab”, “Taxi”, “Company”, “Inc.”) followed by the number. The insignia or designation emblem for a number shall be omitted in raised print, but included in the Braille translation.
Finish and Contrast: Sign background and raised characters shall have a non-glare finish. Characters shall be white, light yellow, or off-white with pastel tint on a black background.
Raised Characters: Raised characters shall be raised 1/32 inch minimum above their background. Characters shall be uppercase, sans serif. Characters shall not be italic, oblique, script, highly decorative, or of other unusual forms. Character width shall be 60 percent minimum and 100 percent maximum of the height of the character, with the width based on the uppercase letter “O” and the height based on the uppercase letter “T”. Character height shall be 5/8 inch minimum and 2 inches maximum. Characters shall

have a stroke thickness of 10 percent minimum and 20 percent maximum of the height of the character. Characters shall be solid rather than hollow.

Braille: Braille shall be Grade 2 and shall follow specifications for Braille in CBC Title 24 as follows: Distance between two dots in same cell - center to center 1/10th inch (0.100); Distance between dots 4, 5, 6 in one cell and dots 1, 2, 3 in following adjacent cell - center to center, 2/10th inch (0.200); Height of dot - 1/40th inch (0.025). Dots shall be rounded and solid rather than hollow. Braille shall be located flush left below raised characters, with a distance of 2 inch between base of raised characters and top of Braille cells.

Installation: Sign shall be mounted on right side of armrest of rear passenger seat with raised characters and Braille facing right side of passenger, or in a location designated and approved by the Department.

456. The Department-approved regular maintenance or inspection intervals (either in days or by mileage) shall not be exceeded by more than 7 days or 1000 miles past the due date for inspection, whichever is sooner. [X:X:IOS:1:X]
457. Vehicle has not passed annual inspection by the Department as required by Rule 444 due to vehicle deficiency, as presented, and must be scheduled for a vehicle re-inspection on a new date or time.
 - a. Vehicle has not passed annual inspection as presented due to condition not related to driver and/or passenger safety. [X:X:IOS:5:X]
 - b. Vehicle has not passed annual inspection as presented due to condition related to driver and/or passenger safety. [X:X:IOS:10:X]
458. Each taxicab operator and vehicle permittee shall ensure that the customer service comment sign, as approved by the Department, is placed in each vehicle on either the safety shield directly behind the driver, or, in the case of a vehicle exempt from the safety shield requirement, on the inside of a window readily visible to passengers. Customer service signs shall be required unless otherwise authorized by the Department or the Board. [X:X:X:3:X]
459. Each taxicab shall be capable of digitally transmitting credit/debit card authorization and payment information as relayed through the taximeter or mobile data device operating in concert with the taximeter. A sign shall be placed in each taxicab, as approved by the Department, indicating minimum credit card charge requirements and requesting passenger to notify driver of intended credit/debit card use for pre-authorization purposes (if allowed by Grantee). Although signage requirements may differ between taxicab operators, each Grantee shall place the same sign in each of its taxicabs. [X:X:IOS:3:X]
460. Any problem causing the “check engine” light to be illuminated when the vehicle motor is running must be corrected within two business days or the vehicle may be removed from service and penalties assessed per Rule 430 in addition to the fines provided herein, or the vehicle may be taken out of service (*by operator request*) until repairs are made and vehicle reinstated subject to inspection. [X:X:X:3:X]
461. Each taxicab operator and vehicle permittee shall maintain a taximeter capable of printing a receipt for all trips provided. [X:X:IOS:7:X]
462. Each taxicab vehicle shall display, unless otherwise directed by the Department, an interior sign clearly visible to passengers that states: “Driver is required to provide passenger with a receipt printed by the taximeter for each trip”. [X:X:IOS:7:X]

SECTION 500. MEMBERSHIP REGULATIONS FOR ASSOCIATIONS,
CO-OPERATIVES AND SIMILAR MEMBERSHIP ORGANIZATIONS

This section applies specifically to taxicab associations, co-operatives, membership organizations, their members, drivers, and member's drivers.

501. Each association, co-operative or membership organization shall have a testing procedure for establishing new (expansion) and replacement driver/manager members. [X:X:X:3:X]
502. Grantee shall, upon request or whenever procedures may change, submit testing procedures (per Rule 501) to the Department for review and approval regarding validity and job relatedness. [X:X:X:3:X]
503. A driver/manager applicant shall be denied a Taxicab Vehicle Permit if he/she does not have a valid City Driver Permit, has less than two years total taxicab driving experience in the greater Los Angeles metropolitan area or less than one year of driving experience as a City permitted driver. Department denial may be appealed to the Board per Rule 509. [X:X:X:3:X]
504. A driver/manager or investor/shareholder applicant shall be denied a Taxicab Vehicle Permit if the application for the Taxicab Vehicle Permit or information supporting the application is falsified.
505. Rule deleted with May, 1999 Revisions.
506. Rule deleted with May, 1999 Revisions.
507. Rule deleted with May, 1999 Revisions.
508. Grantee shall assure that any new driver/manager applicant for a Taxicab Vehicle Permit submits an application with all of the following: [X:X:X:3:X]
 - a. Valid driver permit.
 - b. Letter from Grantee confirming applicant's membership approval by Board of Directors, date approved, taxicab fleet number, previous member's name, total memberships in applicant's name listed by fleet number, and a California driver's license number for applicant.
 - c. Copy of applicant's association, co-operative or membership test scores.
 - d. Applicant's Department of Motor Vehicles driving record for the last seven years.
 - e. Completed Department vehicle permit application.
 - f. The non-refundable fee established by ordinance.
 - g. Certified driving history for the two-year period. (Rule 503)
509. An applicant for a Taxicab Vehicle Permit meeting all of the requirements of this section may be issued a Taxicab Vehicle Permit by the Department as if the Board had granted the permit at a public hearing. Any applicant who does not meet all of the requirements of this section shall have the application denied and shall be informed of the denial by the Department by formal notice listing the reasons for denial, and the application fee shall be forfeited. However, if the applicant, within 10 days after receipt of the Department's denial notice, submits a letter listing mitigating circumstances for the reasons for denial, the matter shall be set for hearing by the Board according to the procedures stated in Section 900.

510. Grantee shall assure that any new or replacement member, approved by the Board for a Taxicab Vehicle Permit, shall complete the processing of the application by furnishing proof of City approved vehicle insurance, inspection of vehicle and placement of City decals on the vehicle within 90 days of Board authorization, or prior to the expiration of the franchise or operating permit if expiration is less than 90 days from date of Board authorization, or the authority shall become invalid and all fees forfeited. Upon written request submitted three weeks prior to the invalidation date, the Department may grant an extension of time for good cause. [X:X:X:3:X]
511. Grantee shall not propose an application for an individual Taxicab Vehicle Permit by more than one person or primary agent of a Subchapter S corporation. [X:X:X:3:X]
512. Grantee and vehicle permittee shall not allow a taxicab to be placed in service unless the Grantee or the vehicle permittee is the registered owner of the taxicab as allowed under the franchise or operating permit ordinance. Grantee must obtain a security interest in each vehicle owned by an individual Member as provided for in the Grantee's by-laws and operating ordinance. The Grantee, permittee, a commercial lending agency or a licensed leasing agency whose primary business is the leasing of vehicles shall be the legal owner of the taxicab. [X:X:X:3:X]
513. Rule deleted with May, 1999 Revisions.
514. A vehicle permittee shall not own or control more than the number of taxicabs in the City provided for in the franchise ordinance for Grantee. Unless modified by the Board, only three Driver/Manager memberships maximum may be held by an individual within a single corporate entity (authorized for one or more franchises), and a total of five percent (5%) of the membership may be owned by a vehicle permittee in any individual franchise, as rounded to the nearest whole number. [X:X:X:3:X]
515. A vehicle permittee who fails to renew his/her Taxicab Vehicle Permit prior to its expiration shall be required to reapply for a new Taxicab Vehicle Permit if Grantee desires to hold a Taxicab Vehicle Permit. The expired Taxicab Vehicle Permit is no longer valid. [X:X:IOS:3:X]
516. Grantee and driver/manager vehicle permittee shall not allow any person to operate a taxicab upon expiration, cancellation, suspension or revocation of the Taxicab Vehicle Permit. [X:X:X:7:X]
517. Grantee or driver/manager vehicle permittee shall submit the City decals to the Department from any taxicab which has an expired, canceled or revoked Taxicab Vehicle Permit. [X:X:X:3:X]
518. A driver/manager vehicle permittee shall appear in person to renew a Taxicab Vehicle Permit. The Taxicab Vehicle Permit for an investor/shareholder shall be renewed by the investor/shareholder or other authorized Grantee representative. [X:X:X:3:X]
519. Grantee officer/manager, driver/manager vehicle permittee or other authorized Grantee representative shall appear in person upon request by the Department for an office hearing(s) when a taxicab under their control has been cited for a vehicle violation. [X:X:X:3:X]
520. Grantee officer/manager, driver/manager vehicle permittee or other authorized Grantee representative shall be present upon request by the Department at all hearings for his/her lease driver's violations. [X:X:X:3:X]

521. A driver/manager vehicle permittee whose City Driver Permit is suspended, revoked, CANCELED, or expired shall also have all associated Taxicab Vehicle Permits suspended, revoked, canceled, or expired if control of the vehicle(s) is not transferred to Grantee as part of the taxicab pool. If the City Driver Permit is revoked, canceled or expires, the vehicle permittee shall either change membership status to investor/shareholder or transfer membership. [X:X:X:3:X]
522. Grantee and driver/manager vehicle permittee shall make his/her taxicab(s) available to the Department for removal of City decals for the same period that his/her vehicle permittee's City Driver Permit is suspended if control of the vehicle(s) is not transferred to Grantee as part of the taxicab pool. [X:X:IOS:3:X]
523. A vehicle permit renewal fee shall be assessed to the Grantee annually for all Taxicab Vehicle Permits in place effective January 1st of each year per Board Order No. 012. Vehicles added after January 1st will also be assessed a permit fee if the slot was filled for the first time during the calendar year. Late or non-payment of any vehicle permit fee may lead to the penalties described in Rule 515.
524. Rule deleted with February, 2006 revisions.
525. A driver/manager vehicle permittee shall have a valid City Driver Permit. Exception: A Grantee officer who elects not to drive. [X:X:X:3:X]
526. A Grantee and driver/manager vehicle permittee shall make his/her taxicab(s) available to the Department for removal of City decals when his/her City Driver Permit is revoked, canceled or expires if control of the vehicle(s) is not transferred to Grantee as part of the taxicab pool and membership status changed to investor/shareholder. [X:X:IOS:3:X]
527. Rule deleted with October, 1994 Revisions.
528. A driver/manager vehicle permittee shall file an original copy of an annual profit and loss statement in a form acceptable to the Department, on or before April 20 of the year following the calendar year reported. [X:X:X:1:X]
529. Grantee shall notify the Department, in writing, of the death of a Vehicle Permittee within seven days after becoming aware of the death or in no event later than seven days after the first day of the month following the death of the Vehicle Permittee. Divestment of member's taxicab and/or share shall be concluded within one year of notification with extension of time provided for "just cause" as requested in writing to the Department. [X:X:X:3:X]
530. Grantee shall maintain with the Department on a quarterly basis the current residential mailing address of all members. [X:X:X:3:X]
531. At any time a vehicle permittee's application is found to be falsified, his/her Taxicab Vehicle Permit shall be canceled by the Department subject to appeal to the Board per Section 900, provided the applicant submits a written request for a hearing within ten days of the cancellation.

559. Grantee shall assure that any new Investor/Shareholder applicant for a Taxicab Vehicle Permit submits an application with all of the following: [X:X:X:3:X]
- a. Letter from the Grantee confirming applicant's membership approval by Board of Directors, date approved, taxicab fleet number, previous member's name, total memberships in applicant's name listed by fleet number, and a California driver's license number or employer identification number for applicant.
 - b. Completed Department vehicle permit application.
 - c. The non-refundable fee established by ordinance.
 - d. For a Subchapter S corporation: Articles of Incorporation or Incorporating Agreement, proof of Subchapter S corporation status from the IRS, IRS form 2553 listing all stockholders with number or percentage of shares owned, and a Department approved affidavit of family relationship if more than one stockholder is listed.
584. The transfer to another individual as primary agent holding more than 50% of stock ownership of a Subchapter S corporation that is a vehicle permittee shall be reported to the Department within ten days of the transfer, and an application shall be submitted for a new Taxicab Vehicle Permit membership approval within 30 days. For any change in stock distribution within a Subchapter S corporation, the primary agent must supply to the Department, within 30 days, an updated IRS Form 2553 specifying the names of all stockholders, the number or percent of shares owned, and a signed affidavit, as approved by the Department, regarding the family relationship to the primary agent of any new stockholder(s) in the Subchapter S corporation. [R:X:IOS:X:X]

SECTION 550. Deleted with May, 1999 Revisions.

- 551. Rule deleted with May, 1999 Revisions.
- 552. Rule deleted with May, 1999 Revisions.
- 553. Rule deleted with May, 1999 Revisions.
- 554. Rule deleted with May, 1999 Revisions.
- 555. Rule deleted with May, 1999 Revisions.
- 556. Rule deleted with May, 1999 Revisions.
- 557. Rule deleted with May, 1999 Revisions.
- 558. Rule deleted with May, 1999 Revisions.
- 559. Rule moved to Section 500 with May, 1999 Revisions.
- 560. Rule deleted with May, 1999 Revisions.
- 561. Rule deleted with May, 1999 Revisions.
- 562. Rule deleted with May, 1999 Revisions.
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- 576. Rule deleted with May, 1999 Revisions.
- 577. Rule deleted with May, 1999 Revisions.
- 578. Rule deleted with October, 1994 Revisions.
- 579. Rule deleted with May, 1999 Revisions.
- 580. Rule deleted with May, 1999 Revisions.
- 581. Rule deleted with May, 1999 Revisions.
- 582. Rule deleted with May, 1999 Revisions.
- 583. Rule deleted with May, 1999 Revisions.
- 584. Rule moved to Section 500 with May, 1999 Revisions.
- 585. Rule deleted with May, 1999 Revisions.

SECTION 600. DRIVER PERMIT REQUIREMENTS - NEW PERMITS

601. a. An applicant who previously held a Driver Permit and whose Permit was canceled must cure the cause of the cancellation and apply for a new permit and meet all of the following requirements for a new applicant.
- b. An applicant who previously held a Driver Permit and whose Permit was revoked must cure the cause of the revocation and apply for a new permit and meet all of the following requirements for a new applicant and such other conditions as the Board may have imposed.
- c. An applicant for a driver permit shall file with the Department an approved application form, signed by an authorized agent of the taxicab operator, containing all current information required by the rules and regulations of the Board together with the required application fee, two photographs (when required by the Department), an acceptable picture identification card or other acceptable means of identification, an original copy of his/her H6 printout, obtained from the Department of Motor Vehicles within the prior 30 days, an approved controlled substance test result or program certificate current to within 30 days, and a Medical Report, if required and available, per Rule 605 to remain on file with the Department. An applicant must furnish acceptable proof of United States Citizenship or other acceptable proof of right to work.
- d. Upon notification signed by an officer of the taxicab operator of withdrawal of signature at any time during the term of a taxicab driver permit, or notification of termination of any driver as required by Rule 205, the permit shall be canceled and immediately turned in to the Department. [C:X:IOS:X:X]
602. An applicant shall be a minimum of 18 years old.
603. An applicant shall possess a current Class C California Driver's License.
604. An applicant shall not be afflicted with either a physical or mental incapacity that would preclude him/her from safely operating a taxicab and performing the duties normal to such profession.
605. An applicant may be required to submit a Medical Report and have a valid medical certificate if their application or observation by Department staff indicates a physical or mental affliction (as described in Rule 604). In such a situation, the applicant for a driver permit may be granted a temporary permit for 30 days pending receipt of a valid medical certificate. Upon submittal of the valid medical certificate and acceptance by the Department, a regular permit shall be issued to an applicant. (Medical certificate requirements shall be in accordance with CVC 12804.9(a)(2) as required of vanpool vehicle drivers and are renewable every two years.)
606. An applicant shall be fingerprinted for a criminal record check.

Criminal History Review prior to March 31, 2013 – use of Rules 607 and 608:

For a New and Renewal Driver Permit applicants who held a valid Driver Permit at any time from March 30, 2012 to March 30, 2013, and who are applying for a New or Renewal Driver Permit with not more than a one-year lapse in the active status (current status) of the previous Driver Permit (from March 30, 2012 or later), the following rules 607P and 608P shall be applied when reviewing all violations and criminal history background that may have occurred prior to March 31, 2013. These individuals will be considered as **previously permitted drivers**. Any violations or criminal history occurring March 31, 2013, or later, will be subject to revised Rules 607R and 608R for all drivers - including previously permitted drivers. For any New or Renewal Driver Permit applicant that is not considered as a **previously permitted driver**, all violations and criminal history background will be reviewed using revised Rules 607R and 608R.

The following Rules 607P and 608P shall be used for review of violations and criminal history occurring prior to March 31, 2013 for **previously permitted drivers**:

- 607P. An applicant shall be denied a permit if he/she is required to register as a sex offender under Section 290 of the Penal Code or if he/she has been convicted of a felony involving violence against persons.
- 608P. An applicant shall not have been convicted, during the preceding seven years, of any offense relating to the use, sale, possession or transportation of narcotics, controlled substances, or addictive or dangerous drugs, or of any act involving force, violence, threat or intimidation against persons, or of any sexual offense, or of any act involving moral turpitude, including fraud or intentional dishonesty for personal gain, or of any offense which results in a felony conviction, or of any offense involving the possession of a firearm or dangerous weapon, or of any offense involving the solicitation or agreement to engage in or engagement in any act of prostitution, or of any act of resisting, delaying or obstructing a peace officer, public officer or emergency medical technician or of theft in either degree. For the purposes of this rule, a subsequent change of plea or vacation of verdict and dismissal of charges pursuant to California Penal Code Section 1203.4 does not release the applicant from the penalties and disabilities resulting from the offense of which he or she has been convicted.

The following revised Rules 607R and 608R shall be used for review of all violations and criminal history background for individuals that are not considered as **previously permitted drivers** (violations occurring prior to March 31, 2013, or later), and for review of violations and criminal history occurring on or after March 31, 2013 for applicants considered as **previously permitted drivers**:

- 607R. An applicant shall be denied a permit if he/she is required to register as a sex offender under Section 290 of the Penal Code or if he/she has been convicted of a **felony** involving: any type of sexual offense; the manufacture, possession for sale, transportation, or distribution of narcotics, controlled substances, or addictive or dangerous drugs; force, violence, threat or intimidation against persons; kidnapping; forgery, fraud, larceny, extortion, burglary, robbery or theft; credit card fraud; possession of firearm or dangerous weapon; resisting or obstructing a peace officer, public officer or emergency medical technician; or use of a taxicab or other vehicle for hire in the commission of a felony. Equivalent out-of-state violations shall be considered.

- 608R. An applicant shall not have been convicted, during the preceding seven years, of any sexual offense; or of any offense relating to the use, sale, possession, transportation, manufacture or distribution of narcotics, controlled substances, or addictive or dangerous drugs; or of any act involving force, violence, threat or intimidation against persons; or of any act involving moral turpitude, including fraud or intentional dishonesty for personal gain; or of theft in either degree; or of any offense involving the possession of a firearm or dangerous weapon; or of any offense involving the solicitation or agreement to engage in or engagement in any act of prostitution; or of any act of resisting, delaying or obstructing a peace officer, public officer or emergency medical technician; or of any offense which results in a felony conviction unless otherwise conditioned in Rule 607. For the purposes of this rule, a subsequent change of plea or vacation of verdict and dismissal of charges pursuant to California Penal Code Section 1203.4 does not release the applicant from the penalties and disabilities resulting from the offense of which he or she has been convicted. Equivalent out-of-state convictions shall be considered.
609. An applicant shall have no record of habitual or excessive use or addiction to intoxicating beverages, narcotics, controlled substances or dangerous drugs. An applicant shall be denied a permit for a three-year period from the date of last test failure for two violations of Rule 736 (b) within a twelve-month period. An applicant shall be denied a permit if more than two violations of Rule 736 (b) have occurred over any period of time.
610. An applicant shall have the ability to communicate in English, written and spoken, as measured by standards and procedures established by the Department.
611. An applicant shall be familiar with the Los Angeles area street and freeway system.
612. An applicant shall be able to locate, with the aid of a street atlas, street addresses, intersections, communities and points of interest in the Los Angeles area.
613. An applicant shall be familiar with rules and regulations of the Board related to taxicabs.
614. An applicant shall be denied a driver permit if he/she has ever been convicted of any of the following Vehicle Code Sections or equivalent out-of-state violations:

<u>Violation</u>	<u>Description of Violation</u>
20001	Hit and Run resulting in injury or death
20003	Hit and Run - failure to identify yourself to police or victim - injury or death involved
20004	Hit and Run death - failure to report to police or CHP
23104	Reckless driving - causing injury
23153	Driving while under the influence of alcohol or drugs - causing injury to others

The following Rule 615P shall be used for review of violations and DMV records occurring prior to March 31, 2013 for **previously permitted drivers** (see preface to Rule 607 for definition of qualifying applicant status as a previously permitted driver):

615P. An applicant shall be denied a driver permit if his/her last three year Department of Motor Vehicles printout indicates either of the following:

a. A conviction within the last three years of any of the following Vehicle Code Sections:

<u>Violation</u>	<u>Description of Violation</u>
20002	Hit and Run - property damage, including vehicles
23103	Reckless driving - no injury
23152	Driving while under the influence of alcohol or drugs - no injury
23220	Driver drinking alcoholic beverage while operating motor vehicle on highway

b. More than three moving violations within the last three years with a maximum of two violations within the last year or more than two chargeable vehicle accidents within the last three years with a maximum of one within the last year.

The following revised Rule 615R shall be used for review of violations and DMV records for individuals that are not considered as **previously permitted drivers** (violations occurring prior to March 31, 2013, or later), and for review of violations and DMV records occurring on or after March 31, 2013 for applicants considered as **previously permitted drivers**:

615R. An applicant shall be denied a driver permit if his/her last three to five years Department of Motor Vehicles printout indicates either of the following:

a. A conviction within the last five years of any of the following Vehicle Code Sections or equivalent out-of-state violations: Note – more than one conviction from separate incidents within the last ten years shall be cause for applicant Driver Permit denial:

<u>Violation</u>	<u>Description of Violation</u>
20002	Hit and Run - property damage, including vehicles
23103	Reckless driving - no injury
23152	Driving while under the influence of alcohol or drugs - no injury
23220	Driver drinking alcoholic beverage while operating motor vehicle on highway

b. More than three moving violations within the last three years with a maximum of two violations within the last year or more than two chargeable vehicle accidents within the last three years with a maximum of one within the last year.

616. An applicant with a Department driver record shall be denied a driver permit if his/her Department driver permit violation record indicates any of the following:
- a. More than five Board Taxicab Rule violations or a total of 22 or more days of suspension within the last year.
 - b. More than ten Board Taxicab Rule violations or a total of 30 or more days of suspension within the last three years.
 - c. Revocation of a City Driver Permit by the Board within the last three years.
 - d. Conviction, during the preceding two years, for commission of a crime while operating a taxicab or other vehicle for hire in the State of California. Felony convictions are included in Rule 607.
617. An applicant shall be denied a driver permit if any portion of his/her application is found to be falsified. If the falsification is deemed to be willful and intentional, the applicant will not be allowed to reapply for a driver permit for a one year period from the time the falsification is first discovered. Should a repeat offense of falsification occur, the applicant will not be allowed to reapply for a driver permit for a seven-year period from the time the additional falsification is discovered.
618. Any applicant who is denied a driver permit based on the provisions of Section 600, may appeal such action to the Board according to the procedures stated in Section 900, provided the applicant submits a written request for a hearing within ten days of the denial.
619. An application for a new driver permit shall be denied if the applicant fails to submit all documentation required to substantiate his/her qualifications for the permit, or fails to pay any money due to the Department or otherwise resolve the matter to the satisfaction of the Department, by the deadline established by the Department.
620. A taxicab driver permit applicant who has willfully and intentionally attempted to cheat in the driver permit exam process shall be immediately disqualified from the exam. First time offenders shall be ineligible to retake the exam for a 180-day period. Repeat offenders shall be ineligible to retake the exam for a seven-year period. Test misconduct shall include, but not be limited to, using notes or other materials which have been prohibited, looking at other applicant test papers, talking to others during the exam (other than test proctors), failing to stop as requested at the end of the exam period, or in any way coercing others for exam information.

SECTION 650. DRIVER PERMIT REQUIREMENTS - RENEWAL OR REPLACEMENT PERMITS

- 651. An applicant for a renewal or replacement driver permit shall comply with all requirements of Rules 601 through 613 herein.
- 652. A driver shall exchange the current permit for a replacement permit whenever the driver changes Taxicab Operators.
- 653. A driver shall submit the permit replacement fee with a completed application for a driver permit for a different Taxicab Operator signed by his/her new Taxicab Operator.
- 654. An applicant shall be denied a RENEWAL OR REPLACEMENT driver permit if he/she has ever been convicted of any of the following Vehicle Code Sections or equivalent out-of-state violations:

<u>Violation</u>	<u>Description of Violation</u>
20001	Hit and Run resulting in injury or death
20003	Hit and Run - failure to identify yourself to police or victim - injury or death involved
20004	Hit and Run death - failure to report to police or CHP
23104	Reckless driving - causing injury
23153	Driving while under the influence of alcohol or drugs - causing injury to others

The following Rule 655P shall be used for review of violations and DMV records occurring prior to March 31, 2013 for **previously permitted drivers** (see preface to Rule 607 for definition of qualifying applicant status as a previously permitted driver):

- 655P. An applicant shall be denied a RENEWAL OR REPLACEMENT driver permit if his/her last three year Department of Motor Vehicles (DMV) printout indicates any of the following:
 - a. A conviction within the last three years of any of the following Vehicle Code Sections:

<u>Violation</u>	<u>Description of Violation</u>
20002	Hit and Run - property damage, including vehicles
23103	Reckless driving - no injury
23152	Driving while under the influence of alcohol or drugs - no injury
23220	Driver drinking alcoholic beverage while operating motor vehicle on highway

- b. More than five moving violations within the last three years or more than two violations within the last year.
 - c. More than three chargeable vehicle accidents within the last three years or more than two within the last year.

The following revised Rule 655R shall be used for review of violations and DMV records for individuals that are not considered as **previously permitted drivers** (violations occurring prior to March 31, 2013, or later), and for review of violations and DMV records occurring on or after March 31, 2013 for applicants considered as **previously permitted drivers**:

655R. An applicant shall be denied a RENEWAL OR REPLACEMENT driver permit if his/her last three to five year Department of Motor Vehicles (DMV) printout indicates any of the following:

- a. A conviction within the last five years of any of the following Vehicle Code Sections or equivalent out-of-state violations: Note – more than one conviction from separate incidents within the last ten years shall be cause for applicant Driver Permit denial:

<u>Violation</u>	<u>Description of Violation</u>
20002	Hit and Run - property damage, including vehicles
23103	Reckless driving - no injury
23152	Driving while under the influence of alcohol or drugs - no injury
23220	Driver drinking alcoholic beverage while operating motor vehicle on highway

- b. More than five moving violations within the last three years or more than two violations within the last year.
- c. More than three chargeable vehicle accidents within the last three years or more than one within the last year.

656. An applicant shall be denied a RENEWAL OR REPLACEMENT driver permit if his/her Department driver permit violation record indicates any of the following: (See Rule 792):

- a. More than five Board Taxicab Rule violations or a total of 30 or more days of suspension within the last year.
- b. More than ten Board Taxicab Rule violations or a total of 40 or more days of suspension within the last three years.
- c. Conviction, during the preceding two years, for commission of a crime while operating a taxicab or other vehicle for hire in the State of California. Felony convictions are included in Rule 607.

657. At any time a Driver's application is found to be falsified, his/her driver permit shall be canceled by the Department; and the applicant may appeal such action to the Board according to the procedures stated in Section 900, provided the applicant submits a written request for a hearing within ten days of the cancellation. If the falsification is deemed to be willful and intentional, the applicant will not be allowed to reapply for a driver permit for a one year period from the time the falsification is first discovered. Should a repeat offense of falsification occur, the applicant will not be allowed to reapply for a driver permit for a seven-year period from the time the additional falsification is discovered.

658. An applicant shall be denied a driver permit if his/her application is found to be falsified.

659. Any applicant who is denied a driver permit based on the provisions of Section 650, may appeal such action to the Board according to the procedures stated in Section 900, provided the applicant submits a written request for a hearing within ten days of the denial.
660. An application for a renewal or replacement driver permit shall be denied if the applicant fails to submit all documentation required to substantiate his/her qualifications for the permit, or fails to pay any money due to the Department or otherwise resolve the matter to the satisfaction of the Department, either prior to the expiration of the permit being renewed or replaced or by the deadline established by the Department, whichever occurs later.
661. An application for a renewal driver permit may be submitted no earlier than 60 days prior to expiration of the permit being renewed.

SECTION 700. TAXICAB DRIVER RULES AND REGULATIONS

701. A driver shall drive only for a Taxicab Operator shown on his/her driver permit. A driver may be permitted to drive for more than one franchised Grantee if the franchises are held by the same corporate entity. A driver shall surrender his/her existing permit and obtain a replacement driver permit before driving for any other Taxicab Operator not listed on his/her driver permit. [5:\$.IOS:5:X]
702. A driver shall hold a valid driver's license issued by the State of California Department of Motor Vehicles. [R:X:IOS:4:X]
703. A driver shall have in his/her immediate possession a valid California Driver License while in charge of or driving a taxicab and shall present license upon request. The Department may dismiss the penalty if a license and DMV printout are presented at the hearing and the license was valid at the time of the violation. [3:\$.IOS:3:X]
704. A driver shall not be in charge of or drive a taxicab while his/her California driver's license is suspended or has expired.
- a. Drive or in charge while suspended: [R:X:IOS:4:X]
 - b. Drive or in charge while expired: [3:X:IOS:3:X]

The Department may dismiss the penalty if a valid license is obtained prior to and presented at the hearing.

705. A driver shall have a valid City Driver Permit issued by the Department, in his/her possession while in charge of or driving a taxicab. Penalties are as follows:
- a. Hold a permit [5:X:IOS:7:X]
 - b. Have Permit in possession [1:\$.X:1:D]
706. A driver shall not be in charge of or drive a taxicab while his/her City driver permit is suspended. [10-R:\$.IOS:10:B]
707. A driver shall properly post (right side up and legible) his/her valid City Driver Permit Card in the driver permit card holder while on duty. [1:\$.X:1:D]
708. A driver shall not knowingly allow the unauthorized use of a City Driver Permit. The City driver permit is nontransferable and it is not to be duplicated. [7:\$.X:7:A]
709. A driver shall not use another person's City driver permit. [7:\$.IOS:7:A]
710. A driver may not apply for nor possess more than one taxicab driver permit card at any one time. [10:\$.IOS:2:X]
711. A driver shall return an invalid City Driver Permit to the Department. [3:X:X:X:X]
712. A driver assigned to a taxicab vehicle shall not knowingly allow the unauthorized use of the City permitted taxicab.
- a. Allowing the use of a taxicab by another City permitted taxicab driver that has not been authorized to drive for Grantee. [5:\$.IOS:5:X].
 - b. Allowing the use of taxicab by a non-permitted individual for the purpose of providing taxicab transportation services. [R:X:IOS:5:X].

The following Rules 713 and 714 and penalties are applicable only upon a citation by a Department Investigator or LAWA police officer as a result of a personal observation or a complaint from the public.

713. A driver shall at all times drive or park the taxicab:
- a. In a safe, careful and prudent manner. [5:\$:X:1:X]
 - b. In compliance with City traffic regulations. (LAMC 80.00 and following.) [1:\$:X:1:X]
 - c. In compliance with provisions of the California Vehicle Code. [2:\$:X:1:X]
714. A driver shall not commit any unlawful act while on duty. [5:\$:X:2:X]
715. A driver shall not engage in any unlawful act such as: [R:X:IOS:10:X]
- a. The commission of a felony.
 - b. Pandering.
 - c. Immoral acts.
 - d. Assault or battery.
 - e. Reckless driving.
 - f. Drunk driving.
 - g. Propagate a continuous police record of any kind.

For purposes of Rule 715, no violation may be charged by the Department unless there is a conviction by a court of competent jurisdiction. No penalty points will be charged against the taxicab operator unless evidence indicates that the operator and/or the vehicle permittee was aware of such unlawful acts and allowed the driver to continue driving with that operator. A driver may be taken out of service immediately while the Department investigates such charge(s). A record will be kept of such temporary suspension but shall not be considered when applying Rules 616 and 656.

716. A driver shall not drink an alcoholic beverage while on duty nor have in possession an open container of any alcoholic beverage. [10-R:\$:IOS:5:B]
717. A driver shall not buy or sell alcoholic beverages while on duty. [5:\$:IOS:5:A]
718. A driver shall not enter any bar or cocktail lounge except for the purpose of announcing arrival to a prospective passenger. [3:\$:X:3:X]
719. A driver shall not be on duty after drinking or while under the influence of an alcoholic beverage, intoxicating liquor or any drug which may impair driving ability. [10-R:\$:IOS:10:B]
720. A driver shall not knowingly use, sell, handle or transport illegal narcotics at any time. [R:X:IOS:10:X]
721. A driver shall not give any information as to where narcotics may be obtained for illegal purposes. [10-R:\$:IOS:10:B]
722. A driver shall not knowingly solicit, procure or give information in regard to or take any passenger to any person for the purpose of prostitution. [10-R:\$:IOS:10:B]

723. A driver shall assure that at all times the lights, brakes, tires, steering, and seatbelts are working properly, that the air conditioning, heating and defrosting systems are in good working order, that the robbery light switch is in the proper position and in working order, and that evidence of financial responsibility is carried in the vehicle.
- a. Equipment not in working order. [1:\$.IOS:1:X]
 - b. Accidental or unauthorized use of robbery light (Exception: A driver shall not be cited while in the LAX taxicab holding lot.). [1-5:\$.X:1:X]
 - c. No evidence of financial responsibility in vehicle. [1:\$.IOS:1:D]
 - d. Failure to use the heating or air conditioning system upon a customer request. [3:\$.X:1:X]

724. A driver shall not drive a taxicab which is in an unsafe operating condition. See Rule 427. [1-3:\$.IOS:3-7:A]

Examples of unsafe operating conditions are: bald tires; missing fuel tank caps; inoperable or inadequate windshield wipers; broken or inoperable head or tail lamps; inoperable horn; defective or inadequate brakes; missing, defective, or inoperable seat belts. NOTE: THIS LIST IS INTENDED AS AN INFORMATIONAL GUIDELINE ONLY. IT IS NOT AN EXHAUSTIVE LISTING OF ALL POSSIBLE UNSAFE OPERATING CONDITIONS AND SHOULD NOT BE SO CONSTRUED.

725. A driver shall not operate a taxicab that contains a taximeter which is not properly sealed, accurate and in good working condition. The taximeter shall not be removable; it shall not be installed in a way that makes it possible to tamper with the rate setting mechanisms; and it shall not be equipped with unapproved devices attached to any part of the meter or its wiring harness. The taximeter's installation and operation shall be in compliance with all laws and statutes of the City and State. Note: Possession of a fraudulent or false taximeter is prima facie evidence of the intention to violate the law pursuant to California Business and Professions Code §12510. (See rules 402 and 420.)
- a. Installation or operation of defective taximeter equipment that does not adhere to Rule 725 standards, but was not deemed to provide for willful and intentional tampering, overcharging or fraud activity. [5-R:X:IOS:7:X]
 - b. Installation or operation of taximeter equipment that does not adhere to Rule 725 standards, and is deemed to provide for willful and intentional tampering, overcharging or fraud activity. Taxicab operator penalty point assessment may be reduced or waived dependent upon an operator's cooperation and assistance provided in detecting and notifying the City of potential tampering and fraudulent activities. [R:X:IOS:0-7:X]
726. A driver must activate the taximeter at the beginning of each trip and deactivate the taximeter upon completion of the trip. If the driver arrives early on a "time-order", the driver shall not activate the taximeter before the prearranged time, or before the passenger is seated, whichever comes first. EXCEPTION: The meter shall be activated for flat fare trips unless otherwise required by written Department directive. [5:X:X:7:A]
727. A driver shall, while on standby and at the passenger's request, remain at an agreed upon safe and legal location with the taximeter activated until the passenger returns or otherwise dismisses the taxicab. [3:\$.X:3:X]
728. A driver shall assure that the approved meter rate is set at all times. The meter shall not contain any unauthorized rate or extra charges which can facilitate the perpetration of a fraud. Taxicab operator penalty point assessment may be reduced or waived dependent upon an operator's cooperation and assistance provided in detecting and notifying the City of potential tampering and fraudulent activities. (See Rules 402, 420 and 429) [R:X:IOS:0-7:X]

729. A driver shall assure that the meter reading is visible to any passenger at all times. [3-10:X:IOS:7:X]
730. A driver shall maintain the interior and the exterior of the taxicab in a clean condition and in good repair. [1:\$:IOS:1:X]
731. A driver shall have the dispatch radio tuned to the Taxicab Operator's assigned radio frequency and/or be connected to the computer dispatch system at all times. [7:\$:IOS:7:A]
732. A driver shall assure that the radio is audible and/or the computer dispatch system is on at all times the cab is available for service. [3:\$:IOS:3:X]
733. A driver shall not use a scanner or other type of receiver that is capable of monitoring another Taxicab Operator's assigned frequency or dispatch system, except as otherwise permitted by the Department. [10-R:\$:IOS:10:B]
734. A driver on duty shall conform to the appearance standard approved by the Board for the taxicab operator. See Rule 212. [1:\$:X:X:X]
735. A driver shall wear clothes pursuant to Rule 734, that are neat and clean and shall be well groomed at all times while on duty. [1:\$:X:1:D]
736. A driver shall maintain current enrollment in the controlled substance and alcohol testing program authorized for the taxicab operator. Any "positive" or failing test result shall lead to suspension or revocation of the permit. Failure to comply with a test requirement shall be considered as a test failure in addition to a "positive" test result.
- a. Failure to maintain enrollment in the drug and alcohol testing program. [C:X:X:X:X]
 - b. Test failure for a controlled substance or alcohol: A driver may be reinstated, after completion of rehabilitation and return to duty testing, if the number of test failures for drug and/or alcohol is no more than one in a twelve month period and less than three total. More than one test failure result for drug and/or alcohol use within a twelve month period shall be considered excessive and shall disqualify an applicant for a driver permit, per Rule 609, for a period of three years from the last incident of a test failure result. More than two test failure results for drug and/or alcohol use within any period of time shall be cause for permanent permit revocation. [5-R:X:X:X:X]
737. A driver shall provide prompt, efficient service and be courteous at all times to the general public, other City-permitted taxicab drivers, and to City Investigators/officers (see Rule 780). Minor discourtesies may be forgiven. Unwanted conversation, verbal abuse and/or profanity shall be punished accordingly. The citing Investigator/officer shall provide a supplemental written report of the incident including the names, addresses and/or telephone numbers of all witnesses. [1-R:\$:X:3:A]
738. A driver shall be courteous at all times. If verbal abuse and/or profanity escalates into physical abuse, threatened or otherwise, or to throwing objects, such discourtesies shall be considered major and shall be punished accordingly. [7-R:\$:X:5:B]
739. A driver shall not perform routine mechanical maintenance on the vehicle while in a taxicab zone. [3:\$:X:3:X]
740. A driver while in a taxicab zone shall not leave the taxicab unattended except to assist a passenger. [1:\$:X:1:D]

741. A driver shall occupy a taxicab zone or taxicab stand only in the taxicab operator's primary service area except as may be authorized by the Board after a public hearing, and then only under the conditions specified by the Board by motion. [5:\$:X:5:X]
742. A driver shall occupy a taxicab zone only when available for hire (not while on a telephone or equivalent communication dispatch request, a personal service call, waiting for a return trip, nor while on standby) except as may be authorized by the Board after a public hearing, and then only under the conditions specified by the Board by motion. [5:\$:X:5:X]
743. A driver shall not refuse a request for service because of driver's position in line at a taxicab zone or taxicab stand; a passenger may select any cab in line. Exception: Drivers occupying taxicab zones or taxicab stands pursuant to Board conditions under Rules 741 and 742. [7:\$:X:4:A]
744. A driver shall not park or cruise a taxicab outside of the Taxicab Operator's assigned service area with the intent to solicit business except as may be authorized by the Board after a public hearing, and then only under the conditions specified by the Board by motion. [5:\$:X:5:X]
745. A driver shall not pick up passengers outside the limits of his/her taxicab operator's defined service area except on a telephone or equivalent communication order except as may be authorized by the Board after a public hearing, and then only under the conditions specified by the Board by motion. [5:\$:X:5:X]
746. A driver shall solicit passengers only from the driver's seat or standing immediately adjacent to the taxicab and only when the cab is legally parked or stopped and within the taxicab operator's primary service area. [2:\$:X:2:X]
747. Only the "first-up" driver may solicit a passenger at a taxicab zone or taxicab stand. [3:\$:X:3:X]
748. A driver may not solicit a passenger away from any other cab in line. [5:\$:X:5:X]
749. A driver shall not use any other person to solicit passengers. [5:\$:X:5:X]
750. A driver shall use only the words "taxi" or "cab", or "taxicab" when soliciting. [3:\$:X:3:X]
751. A driver shall not solicit in a loud or boisterous tone of voice. [1:\$:X:1:X]
752. A driver shall not refuse to transport any person except for the following reasons. The citing Investigator/officer shall provide a supplemental written report of the incident including the names, addresses and/or telephone numbers of all witnesses. [10-R:\$:X:3-5:B]
- a. driver has already been dispatched on another call;
 - b. passenger is acting in a disorderly or threatening manner, or otherwise causes the driver to reasonably believe that his/her health or safety, or that of others, may be endangered.
 - c. there is a reasonable expectation that passenger may cause the taxicab to become stained or evil smelling;
 - d. passenger requires the use of a litter or stretcher;
 - e. passenger can, upon request, show no ability to pay fare; and
 - f. driver is occupying a taxicab zone or taxicab stand pursuant to Board conditions under Rules 741 and 742.

753. A driver shall not request payment of taxicab fare in advance of delivery of passenger to desired location except that a deposit up to the estimated amount of the fare may be collected in advance to show ability to pay as provided in Rule 752. [5:\$:X:5:X]
754. A driver shall immediately notify the supervisor on duty of any incident of service refusal specified in Rule 752 and note on the waybill the time, date, supervisor's name and other details of the incident (see Rule 208). [5:\$:X:5:X]
755. A driver shall not transport more passengers or luggage than the number of seatbelts available or the taxicab capacity will safely or legally allow. [3:\$:X:3:A]
756. A driver shall not ask for passenger's destination until passenger is seated in the taxi, except in the case of a driver participating in a shared-ride program approved by the Department. [5:\$:X:5:A]
757. A driver shall not attempt to refer the passenger to another taxicab or means of transportation, except in the case of a driver participating in a shared-ride program approved by the Department or in the case of a driver occupying a taxicab zone or taxicab stand pursuant to Board conditions under Rules 741 and 742. [5:\$:X:5:X]
758. A driver shall not dismiss or discharge any passenger at a point other than the requested destination without adequate cause. [10-R:\$:X:10:B]
759. A driver discharging a passenger according to Rule 758 shall discharge the passenger only at a safe, well-lighted place convenient to public transportation. [10-R:\$:X:10:B]
760. A driver shall immediately notify the supervisor on duty of any incident of passenger discharge under Rules 758 and 759 and note on the waybill the time, date, supervisor's name and other details of the incident (see Rule 208). [5:\$:X:5:X]
761. A driver shall not accept any additional passengers, while the taxicab is engaged, without the consent of the fare paying occupants of the taxicab, except in the case of a driver participating in a shared-ride program approved by the Department. [3:\$:X:3:X]
762. A driver shall not charge an additional fare for any additional passengers. [7:\$:X:7:A]
763. A driver shall not request, demand, arrange for or collect any compensation in an amount less than (discount) the taxicab rate applicable to the service provided. For shared ride taxicab programs operating under a Department-approved contract, the applicable rate is the waiting and traffic delay time rate only. [7:X:X:7:A]
764. A driver shall not request, demand, arrange for or collect any compensation in an amount greater than (overcharge) the taxicab rate applicable to the service provided. For any overcharge involving fraudulent Cityride scrip or credit/debit card activity, the penalty shall be revocation. [10-R:X:X:10:B]
765. A driver shall use the shortest, most economical and most direct available route on all trips unless otherwise specifically approved by the passenger and except for approved flat-rate fares. [10-R:X:X:10:B]
766. A driver shall not attempt to influence or unnecessarily change the destination of a passenger. [7:\$:X:7:A]
767. A driver shall not accept fees or gratuities from anyone other than the passenger(s) or the passenger's agent. [3:\$:X:3:X]

768. A driver shall not refuse to transport wheelchairs, packages, luggage and animals as follows:
- a. A driver shall not refuse to transport in the taxicab any passenger's wheelchair, which can be folded and placed in either the passenger, driver or trunk compartment of a taxicab; groceries or packages when accompanied by a passenger; personal luggage, possessions, or small pets in carriers. The driver shall not be required to transport any article which would cause the taxicab to become damaged, stained or evil smelling. [7:\$:X:7:A]
 - b. A driver shall not refuse to transport in the taxicab any passenger's service animal without justification or intentionally interfere with the use of a service animal by harassing or obstructing the user or his/her service animal. [10-R:\$:X:5:A]

The Americans with Disabilities Act of 1990 (ADA) defines a service animal as any guide dog, signal dog, or other animal individually trained to provide assistance to an individual with a disability.

769. A driver shall assist a passenger by placing luggage, packages and wheelchairs in and out of the taxicab when requested. [3:\$:X:3:X]
770. A driver shall assist a passenger in and out of a taxicab when requested, provided the driver is not required to lift the passenger. [3:\$:X:3:X]
771. A driver shall not lock passenger doors while taxicab is in service with passenger on board except while vehicle is in motion. [3:\$:X:3:X]
772. A driver shall inform the Taxicab Operator immediately and turn over to the proper person, as soon as practicable, all found articles of property or baggage left by passengers in driver's vehicle. [3:\$:X:3:X]
773. A driver shall, unless otherwise directed by the Department, give the passenger making payment an accurate and legible (not fraudulent) receipt printed by the taximeter for each taxicab trip provided. The printed receipt shall display trip information as designated by the Department, including, but not limited to, company name, vehicle number, date and time the trip began, date and time the trip ended, trip number, distance traveled, fare amount, any extra charge applied, and company phone number. [5-R:X:X:7:X]
774. A driver shall complete and turn in to the Taxicab Operator all waybills in an accurate and legible manner. [1:\$:X:1:D]
775. A driver shall complete all items on waybill including the amount of each fare collected, time, origin, destination, "no goes" or "no loads", and all flat fares as well as the amount registered on the meter. [1:\$:X:1:D]
776. A driver at all times shall have a waybill in his/her possession which is properly filled out and complete to that minute showing the driver's name, Taxicab Operator name, date, cab number, the time the shift began, and all other required information. [1:\$:X:1:D]
777. A driver shall not falsify waybills. For any waybill falsification involving fraudulent Cityride scrip or credit/debit card activity, the penalty shall be revocation. [10-R:\$:X:5-10:B]
778. A driver shall not smoke, while the taxicab is occupied, without the consent of all passengers. [3:\$:X:3:X]

779. A driver shall not permit anyone who is not a passenger to sit in the taxicab while driver is on duty except when authorized by the Taxicab Operator under specific procedures which have been pre-approved by the Department. [3:\$:X:3:X]
780. A driver shall immediately comply with all lawful requests, orders and directives issued by any of the following properly identified (via badge, uniform, or City Identification Card) persons: any official or employee of the City Department of Transportation or Airports; any Transportation or Airport Commissioner of the City; any individual holding peace officer status with jurisdictional authority in the City; or any elected official of the City. Assault/battery on an official shall result in revocation of permit. [7-R:\$:X:7:A]
781. A driver shall enter LAX only with bona fide fare paying passengers or a stand ticket 24 hours a day except when LAX Contractor, the Department of Transportation or the Los Angeles World Airports specifically request additional taxicabs. [3:\$:X:3:X]
782. A driver shall obtain a valid stand ticket from LAX Contractor in order to sit at a designated taxicab stand on World Way (at LAX) during the posted hours of operation. [1:\$:X:1:D]
783. A driver shall wear an Identification Card approved by the Board at all times while on duty. The driver shall prominently display his/her card on the upper left side of the outermost garment covering the driver's chest. (Exception: A driver shall not be cited while in the LAX taxicab holding lot.) [1:\$:X:1:D]
784. A driver shall assure that the following information is kept current and correct at all times:
- a. All information on the Identification Card. [X:X:X:X:X]
 - b. The driver's mailing address on file with the Department (the Department may dismiss the penalty, but not the violation, if the driver provides acceptable mitigating information). [1:\$:X:X:X]
785. A driver shall not give, offer or receive a bribe with the intent to affect an action which could be contrary to the rules and regulations of the Board, LAWA, LAX Contractor, the Los Angeles Municipal Code, the terms of a franchise or operating permit, or State law, or with the intent, or purpose, of having an agent or employee of the City not perform his or her duties relating to the regulation of taxicabs. Specifically, a driver shall not engage in such activity with any Department, LAWA or LAX Contractor personnel, other drivers or any other person in the position to influence the operation of driver's taxicab. [R:X:IOS:10:X]
786. A driver shall immediately read and sign the DOT "Hearing Notice" that he/she is issued when cited for a rule violation. [7:\$:IOS:3:A]
787. A driver shall pick up passengers on World Way (at LAX), upper and lower roadways, only at designated taxicab stands, except when otherwise permitted by LAWA, LAX Contractor or Department personnel. [3:\$:X:3:X]
788. A driver shall begin his/her shift with \$20.00 in change and shall maintain such amount throughout the shift. [1:\$:X:X:X]
789. A driver shall operate a taxicab at LAX pursuant to the current LAWA-LAX Contractor established plans for controlling the number of taxicabs entering the Airport for passenger pickups. [3:\$:X:3:X]

790. A driver shall not drive any combination of vehicles defined in LAMC 71.00 for more than 10 consecutive hours nor for more than 10 hours spread over a total of 15 consecutive hours in any 24-hour period. Thereafter, such driver shall not drive any taxicab or other vehicle defined in LAMC 71.00 until eight consecutive hours have elapsed. Regardless of aggregate driving time, no driver shall drive more than 10 hours in any 24-hour period unless eight consecutive hours of off duty have elapsed; CVC 21702(a). This rule is not intended to restrict the leasing of taxicabs. [10-R:\$:X:10:B]
791. A driver who chooses to pay monetary penalties in lieu of serving a suspension shall pay the monetary penalties at the time he/she makes the choice or by the time specified by the Board when acting on an appeal. [C:X:X:X:X]
792. At any time a driver's record or ability to operate a taxicab fails to meet the requirements contained in Rules 604, 607-613 and 654-656, the driver's permit shall be revoked by the Department, subject to appeal to the Board provided the permittee submits a written request for a hearing within 10 days of the revocation. [R:X:X:X:X]
793. Each driver who is cited for a violation under a Taxicab Rule herein which stipulates "IOS" - Immediate Out Of Service - shall immediately turn over his/her Driver Permit and Identification Card to the citing Investigator/officer. [3:\$:IOS:3:X]
794. A driver after receiving a hearing notice for a Taxicab Rule violation shall appear at the time and place for the hearing as indicated on the hearing notice. The driver shall also appear at all subsequent hearings relating to the original hearing notice as required by the Department. [C:X:IOS:X:X]
795. A driver when serving suspension time in accordance with these Taxicab Rules shall turn in the Driver Permit and Identification Card to the Department at the time and place so directed by the Department or the Board. [C:X:IOS:X:X]
796. A driver shall not use a taxicab as his/her personal vehicle or for personal business at any time. [3:\$:X:3:X]
797. A driver shall not file false or misleading information or complaints with the Department. [5:\$:X:X:X]
798. Each taxicab driver shall log in when he/she begins operation and log out at the end of operation each day (while "on duty"). [7:\$:X:X:X]
799. A driver shall accept valid Cityride program payment (in form and amount as authorized by the City) and/or major credit/debit card payment (if the chargeable payment amount is \$10.00 or more, unless a lesser amount is required by Grantee). Credit/debit card authorization and payment information shall be digitally relayed through the taximeter or mobile data device operating in concert with the taximeter. A driver has the right to request identification of payee and to check credit/debit card validity prior to the end of the service trip. The credit/debit card must include the user's name and account number in embossed (raised) print without indication of gift card on the front or back of the card. A driver may accept payment by gift card at his or her own option and discretion. If a passenger fails to inform the driver in advance of the planned use of a credit/debit card, the driver must still accept any valid credit/debit card payment. Refusal to accept valid payment, even if a trip is completed, shall be considered as a rule violation. [10-R:\$:X:3-5:B]

SECTION 800. Deleted with January, 2006 Revisions.

- 801. Rule deleted with January, 2006 Revisions.
- 802. Rule deleted with January, 2006 Revisions.
- 803. Rule deleted with January, 2006 Revisions.
- 804. Rule deleted with January, 2006 Revisions.
- 805. Rule deleted with January, 2006 Revisions.
- 806. Rule deleted with January, 2006 Revisions.

SECTION 900. PROCEDURES FOR PROCESSING VIOLATIONS OF CITY TAXICAB REGULATIONS

901. Suspension or Monetary Penalty for Drivers

Any permitted driver who violates any taxicab rule established by the Board or LAWA, any provision of a taxicab franchise or operating permit, or any provision of the LAMC or the LAAC, may have his/her drivers permit suspended or revoked. Driver may pay a monetary penalty in lieu of the suspension according to the penalties prescribed in Schedule III and these procedures.

902. Hearing Notice

For each violation, or a series of violations cited at the same time, the driver or the taxicab operator shall be issued a hearing notice. When a hearing notice is issued to a driver or a taxicab operator, the Department shall mail, fax or deliver a copy of the hearing notice to the taxicab operator prior to the close of the next City business day. The hearing notice shall indicate the date, time and location of a scheduled hearing to be conducted by a Department representative. It shall include a brief description of the alleged violation(s) and the rule(s) claimed to have been violated. The hearing date shall be at least seven and not more than 14 calendar days after the date the hearing notice is issued. The form of the hearing notice shall be determined by the Department.

903. Department Hearing for Driver Violation

The Department hearing may be conducted by an Investigator or Senior Investigator. At all hearings before the Department, the driver may be represented by an attorney. The Department shall review the violation with the taxicab driver, inform the driver of the corrections needed, and take into consideration the driver's entire record in arriving at a decision. Failure of the driver to respond to a notice to appear for a hearing is a waiver of the right to a hearing and action may be taken without the driver being present. If after the hearings it is determined by the Department that cause for suspension exists, the Department shall assess the proper penalty as indicated in Schedule III.

904. Driver Selection of Suspension, Monetary Penalty or Appeal

After the hearings described in Rule 903 and Department assessment of a penalty, the driver shall have three working days to either accept the suspension of the drivers permit, pay the monetary penalty in accordance with the procedure established by the Department, or commence the process to appeal the Department decision by filling out an Appeal Request on a form provided by the Department. Failure of the driver to act within the three days shall constitute a waiver of the driver's right to further appeal and the Department shall cancel the driver permit. Penalty assessments will become effective the date of the hearing or acceptance as appropriate. Payment of the monetary penalty or commencing the suspension shall constitute a waiver of the right to further appeal.

905. Hearings for Driver Violation - Taxicab Operator Representative

The vehicle permittee or representative of the taxicab operator may be present at all hearings for driver violations, but shall be present if so instructed by the Department.

906. Appeal of Department Assessed Penalties - Driver and Operator Violations

A driver or taxicab operator may appeal the decision of the Department by filing with the Department an Appeal Request Form within three working days of the Department hearing. Such Appeal Form shall present the basis for protesting the decision of the Department.

907. Appeal Hearing by Hearing Examiner

Upon submittal of the appeal request and a determination that the matter will be presented to the Board, the Department shall schedule an appeal hearing within 30 calendar days of receipt of all necessary supporting documentation and give the appellant adequate notice of the hearing, the proposed action, the reasons therefore, a copy of the charges upon which the action is based; and the appellant shall have the right to respond, either orally or in writing. The appeal hearing may be conducted by a Hearing Examiner appointed by the Board in accordance with Section 19.24 of the Los Angeles Administrative Code. The Hearing Examiner shall prepare a written report of the hearing with findings, recommendations, and if applicable, the appropriate penalty according to Schedule III. The Department shall schedule the Hearing Examiner's Report for a hearing by the Board. The Board may act on the report without further testimony.

Alternatively, the Department may waive the appeal hearing before a Hearing Examiner and conduct the appeal hearing before a quorum of the Board. The driver or taxicab operator may be represented by an attorney at all hearings. Failure of the appellant to respond to a notice to appear for a hearing is a waiver of the right to a hearing and action may be taken without the appellant being present. The Board, after public hearing, may suspend all or a portion of the penalty specified in these rules for any driver violation based upon testimony and findings made at the public hearing. All penalties assessed by the Board shall be applied by the Department to the appropriate record(s) effective the date of the Board's decision.

908. Monetary Payment Amount for Drivers

The monetary payment for driver violations, if allowed, shall be equal to \$30.00 for each suspension day indicated in Schedule III, but in no case more than \$500.00. For suspensions of 17 days or more, no monetary penalty payment will be allowed. No penalty which is a combination of suspension days and monetary penalties will be acceptable.

909. Assessment of Penalty Points to Taxicab Operator

Any taxicab operator who violates any taxicab rule established by the Board or LAWA, any provision of a taxicab franchise or operating permit, or any provision of the LAMC or the LAAC, may be assessed penalty points according to the penalties prescribed in Schedule III and these procedures. Penalty points may also be assessed to the taxicab operator for each violation committed by a permitted driver as provided in Rule 901 herein and Schedule III.

910. Department Hearing for Taxicab Operator Violation

The Department hearing may be conducted by an Investigator or Senior Investigator. At all hearings before the Department, the taxicab operator may be represented by an attorney. At the hearing the Department shall review the violation or operational deficiencies with taxicab operator; inform the taxicab operator of the corrections needed and review the penalty schedule for failing to comply with the specific rule. Failure of the taxicab operator to respond to a notice to appear for a hearing is a waiver of the right to a hearing and action may be taken without the taxicab operator being present. If after the hearing it is determined by the Department that cause for assessment exists, the Department shall then assess the proper penalty as indicated in Schedule III. The taxicab operator may appeal the Department's decision pursuant to Rules 906 and 907.

911. Violation Occurrence - Driver and Taxicab Operator

A violation occurrence shall be every day during any portion of which the violation is committed. Each day that such a violation continues shall be considered a new and separate occurrence of the violation.

912. Rule deleted with May, 1999 Revisions.

913. Rule Deleted with November, 2006 Revisions.

914. Monetary Payment Amount for Operator Penalty Points

The monetary payment for operator violations shall be equal to \$20.00 for each operator penalty point indicated in Schedule III, but in no case more than \$25,000 accumulated in any calendar quarter for any single franchise or operating permit. Exception: Penalties assessed on a per day basis for failure to correct operator deficiencies shall accumulate without limit for each day that the violation exists. Any single penalty that exceeds \$30,000 is subject to appeal to the City Council (LAMC Section 71.02.2)

915. Taxicab Operator Suspension

Whenever the cumulative amount of monetary penalty assessed by the Department against any taxicab operator holding any single franchise or operating permit for any calendar quarter period exceeds \$25,000 as established for that operator pursuant to Rule 914 above, the Department may suspend the taxicab operator's franchise or operating permit. The maximum suspension assessed for any calendar quarter shall not exceed 25 days.

916. Appeal of Taxicab Operator Suspension to the Board

A taxicab operator may appeal the Department's assessment of a suspension by submitting a letter to the Board within 14 calendar days after receipt of the Department's suspension assessment notice listing the reasons why the assessment should not be made. The Board, after public hearing, may suspend all or a portion of the assessment based upon testimony and findings made at the public hearing. Any suspension of 30 days or more or any suspension after an aggregate of 30 days suspension in any 12-month period, is subject to further appeal to the City Council per LAMC 71.02.1(b).

917. Deadline - Payment of Monetary Penalties by Drivers

Monetary penalties which are provided for shall be paid and collected pursuant to Government Code 6157 and Civil Code, Chapter 522, Section 1719. Monetary penalties assessed to a driver as part of the driver violation shall be paid to the Department within three working days of the hearing date when the penalties are assessed or within the time specified by the Board when acting on an appeal. Late payment of monetary penalties is subject to Progressive Penalty Schedule C of Schedule III for driver violation payments.

918. Deadline - Payment of Monetary Penalties by Taxicab Operators

Monetary penalties which are provided for shall be paid and collected pursuant to Government Code 6157 and Civil Code, Chapter 522, Section 1719. Monetary penalties assessed to a taxicab operator shall be invoiced to the operator by the Department on a monthly basis along with a listing of all violations assessed during the billing month including information regarding date of violation occurrence, hearing notice and rule identification, date of assessment, and number of penalty points assessed. Operator payment shall be paid to the Department within 30 days after the end of the month in which assessment has accrued. If the billing invoice is provided to the taxicab operator by fax or mail later than the 15th of the month following the month that assessment has accrued, payment due date shall extend to 30 days after the end of the next month as indicated on the invoice. The payment is delinquent if not paid on or before the due date.

Late payment of monetary penalties is subject to a penalty and interest charges. A penalty of 10% of the amount of the payment shall be assessed on any payment which has become delinquent. Failure to pay any delinquent payment on or before the last day of the fourth month following the date on which the payment first became delinquent will result in the assessment of a second penalty of 10% of the amount of the payment in addition to the amount of the payment and the 10% penalty first imposed. In addition to the penalties imposed, failure to pay any payment will result in the assessment of interest charges at the rate of 1-1/2% per month, or fraction thereof, on the amount of the payment, exclusive of penalties, from the date on which the payment first became delinquent until it is paid. (LAMC Section 71.02.2)

NOTE: Government Code 6157 says the City shall accept personal checks in payment of any obligation. If a check is returned due to "insufficient funds", a returned check fee not to exceed \$25.00 may be added to the obligation.

Civil Code, Chapter 522, Section 1719, is known as the "Bad Check Law" and says, in part, that if a check is returned to the City due to "insufficient funds", the City may:

1. Collect the face value of the check, plus
2. The costs of sending a written notice*, plus
3. Damages of treble (three times) the amount of the check but...
 - a) no less than \$100.00 and
 - b) no greater than \$500.00

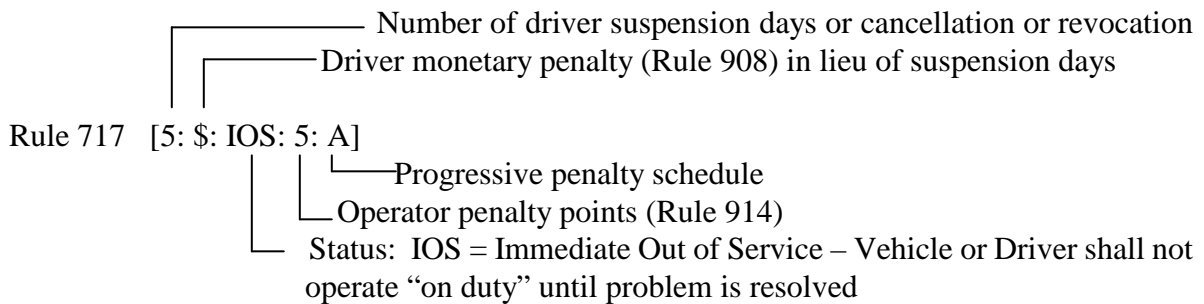
*To claim treble damages, the City would have to prove in a court of law that it sent a written demand for the amount of the bad check by certified mail to the writer (Driver or Taxicab Operator) and that payment in cash in this amount was not received within 30 days thereafter.

**SCHEDULE III
PENALTIES FOR VIOLATION OF TAXICAB RULES AND REGULATIONS**

Every taxicab operator, vehicle permittee and driver who does not comply fully with any one of the Board's rules and regulations, with the terms and conditions of a taxicab franchise or a taxicab operating permit or Chapter VII of the Los Angeles Municipal Code shall be guilty of a violation and the Department shall assess the penalty as shown in the brackets at the end of each rule. A violation occurrence shall be every day during any portion of which the violation is committed; and each day that such a violation continues shall be considered a new and separate occurrence of the violation.

The record of the action of the Department or the Board to suspend a permit is separate and apart from the requirement of the Permittee to serve the suspension. The action of the Department to suspend shall be recorded on the Driver's Department Permit Suspension Record and will be considered when applying Taxicab Rules 616 and 656. A Permittee must actually serve a suspension during a period of time in which the City Driver Permit and Identification Card has been physically turned in to the Department.

LEGEND:



Driver Code:

- X = None (does not apply)
- R = Revocation
- C = Cancellation of Permit

PROGRESSIVE PENALTY SCHEDULES

The following progressive penalties shall be applied when the same driver is guilty of the second or subsequent violation of the same rule or any combination of the rules listed for the same Progressive Penalty Schedule within any 24-month period.

SCHEDULE A

Second Violation	[14:\$:X:10:A]
Third Violation	[21:X:X:15:A]
Fourth Violation	[R:X:X:20:X]

SCHEDULE B

Second Violation	[28-R:X:X:10:B]
Third Violation	[R:X:X:15:B]

SCHEDULE C

Late (4 th – 7 th day)	[X:150%* of \$:X:3:C]
Unpaid after 7 days	[X:200%* or \$:X:5:C]

SCHEDULE D

Second Violation	[3:\$:X:3:D]
Subsequent Violations	[6:\$:X:6:D]

*for resulting \$ penalties in excess of \$500, equivalent suspension days must be served.

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